



SOUTH METRO FIRE RESCUE
Regular Board of Directors' Meeting
March 6, 2023
9195 East Mineral Avenue, Centennial, CO
REVISED

I. REGULAR BOARD MEETING – 6:00 P.M. – Board Room

A. MEETING CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENT

Public Conduct at Meetings. Comments by members of the public shall be made only during the “Public Comment” portion of the meeting or a specified “Public Hearing,” and shall be limited to three minutes per individual and five minutes per group spokesperson unless additional opportunity is given at the Board’s discretion. Each member of the public wishing to speak shall identify themselves by name, address, and agenda item, if any, to be addressed. Disorderly conduct, harassment, or obstruction of or interference with meetings by physical action, verbal utterance, nuisance or any other means are prohibited. Such conduct may result in removal of person(s) responsible for such behavior from the meeting, a request for assistance from law enforcement, and criminal charges filed against such person(s).

E. CONSENT AGENDA

Consent Agenda items are provided for study in the Board packets and introduced in the General Session for the Board’s review. They can be adopted by a single motion. All resolutions and proposed actions must be read by title prior to a vote on the motion. Any Consent Agenda items may be removed at the request of a Director and heard separately or tabled.

1. February 6, 2023 South Metro Fire Rescue Fire Protection District Regular Board Meeting Minutes
2. February 27, 2023 South Metro Fire Rescue Fire Protection District Special Board Meeting Minutes

F. DISCUSSION ITEMS

1. Station 15 Update – Milan
2. Board Vacancy (District 4) – Albee

G. ACTION ITEMS

1. Board Vacancy (District 4) – Albee
2. January 2023 Financial Statements – Miskimins
3. Third Amendment to Agreement – Training Simulator Purchase – Richardson

H. DISCUSSION ITEMS (cont’d)

1. Legislative Topics – Dell’Orfano
 - i. Wildland Urban Interface Board

ii. Other Matters

I. INFORMATION ITEMS

1. Community Outreach
2. Election Update
 - i. Canvass Board
3. IGA Update – Dell’Orfano

J. EXECUTIVE SESSION (upon motion)

1. Pursuant to §24-6-402(4)(b), for purpose of receiving legal advice on specific legal questions related to the Saiz Claim.

K. NEXT MEETING(S)

Special Board of Directors’ Meeting to be held on March 20, 2023, 6:00 p.m. at the Overlook Clubhouse, 7853 Piney River Avenue, Littleton, CO.

Regular Board of Directors’ Meeting to be held on April 3, 2023, 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

L. ADJOURNMENT

South Metro Fire Rescue Fire Protection District
Regular Board of Directors' Meeting Minutes
February 6, 2023

Present:	Jim Albee, Chair	Bob Baker, Fire Chief
	Renee Anderson, Vice Chair	Mike Dell'Orfano, Chief Govt. Affairs Officer (absent)
	William Shriver, Treasurer	John Curtis, Deputy Chief – Emergency Services
	Sue Roche, Secretary	Jon Adams, Deputy Chief - Internal Services
	Kevin Leung (excused absence)	Kristin Eckmann, Deputy Chief – Community Services
	Rich Sokol	Dillon Miskimins, CFO Business Services
		Camie Chapman, CHRO Employee Services
		Allison Ulmer, Legal Counsel

Others Present: SMFR Staff Members

MEETING CALL TO ORDER

Chair Albee called the Regular Meeting of the South Metro Fire Rescue Fire Protection District to order at 6:06 p.m. and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Chair Albee led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Kevin Leung's absence is excused. All of the Board members were present in person.

PUBLIC COMMENT

N/A

CONSENT AGENDA

January 9, 2023 South Metro Fire Rescue Fire Protection District Regular Board Meeting Minutes
January 23, 2023 South Metro Fire Rescue Fire Protection District Special Board Meeting Minutes

At Director Sokol's request, CFO Miskimins stated that Staff will continue to track the TIF diversion funds just not list it in the Executive Summary.

At Director Sokol's request, CFO Miskimins stated that the investments are largely T Bills and reminded that we are cash low right now, but once the property taxes come in, can invest in slightly longer terms and lock in interest rates.

A motion was made by Sue Roche and seconded by Rich Sokol to approve the consent agenda as presented. All were in favor and the motion carried.

Chair Albee requested the agenda be adjusted and moving the City of Castle Pines Urban Renewal Authority up on the agenda.

City of Castle Pines Urban Renewal Authority – City Manager Michael Penny and City Mayor Tracy Engerman reviewed the creation of the authority, highlighting:

- Key Process Steps

- Survey Area Boundaries
- Survey Area Statistics
- Tax Increment Financing (TIF) Calculations
- Tax Increment Financing (TIF) Revenue Forecasts
- How TIF Is Used

At Director Sokol's request, City Manager Penny assured that this would be a partnership & would like to see SMFR have a seat on the Board.

At Director Anderson's request, City Manager Penny stated that the planning commission would have approved the structures in the 1980's and need to be brought up to code & although the property owners are responsible for their parking lots, they are not impassible, but the City just wants to maintain the same infrastructure through the city. Adding that for the last four years the council has been working to have all of the parks and recreation & water district property transferred to the city to manage.

At Director Anderson's request, City Manager Penny stated that he is not sure whether or not specific land has been dedicated by the developer for a new station, but can find out. Director Shriver noted that there is a station in Castle Rock that is in close proximity. Director Anderson stated she wants to make sure the city is provided the same level of commitment that the rest of the District receives.

At Director Sokol's request, City Manager Penny stated that there are increments that need to be finalized, hopefully in the next two weeks, and then will work to finalize the members of the Board. Mayor Engerman concurred with City Manager Penny that they would like SMFR to have a seat on the Board & the Board will be part of every project discussion.

At Chair Albee's request, City Manager Penny stated they will confirm the baseline for the assessment and follow up with the Chief.

At Director Sokol's request, Mayor Engerman confirmed that the 25-year timeline starts on the day the council meets as an authority.

The Board thanked City Manager Penny and Mayor Engerman for the information and that they look forward to working together.

ACTION ITEMS

December 2022 Financial Statements - CFO Miskimins presented the financial statements executive summary:

1. Fund balance decreased by approximately \$11M compared to the prior month bringing the fund balance to a total of \$66.6M.
2. Through December, the District has collected \$125M in property taxes and \$9.5M in specific ownership tax revenue, which reflects 99.42% collection vs. 99.5% at this time last year for property taxes, and 88.97% vs. 108.84% for specific ownership taxes. A total of \$741,273 of property taxes have been diverted to TIF in 2022.
3. As of December 31st, the District has expended \$151.5M in the General Fund related to operations or 98.51% of the annual budget not including Capital Project transfers.
4. Ambulance transports have exceeded 2022 budget expectations by 1,809 transports, for a total number of transports of 22,636. The District's net revenue came in over budget by \$1.2M and \$1.6M more than last year's actuals. Total bad debt has increased in 2022 as compared to 2021. This year bad debt as a % of net revenue is at 22.3% as compared to 21.3% in 2021. Collections received as percentage of bad debt is at 9.6% this year compared to 12% in 2021. The increase in net sales collections was offset by the increase in bad debt. The year ended with an increase of \$400K in total ambulance transport revenues over the budgeted amount.
5. Through December, the District has billed approximately \$2.5M in Plan Review Fees or 135.28% of the total budgeted amount.

6. Payroll liability balance increased due to 7 days of payroll accruals from the 01/13/2023 payroll along with 2022 vacation/sick time buyout which occurred on 01/06/2023.
7. Through December, the District has expended approximately \$5M or 36.67% of our total budgeted expenditures in the Capital Fund.
8. In December, the District reclassified two ARFF units of \$1.9M to the prepaid account since the units will go into service in 2023. Consequently, the \$1M ARFF apparatus reimbursement from the Centennial Airport was also reclassified to the deferred revenue account in the Capital Fund. Additionally, one medic unit was put into service in 2022 and \$208K was expenses in the Capital Fund out of prepaids. Finally, General Fund increase in prepaids is related to the December payment of 2023 workers' comp for \$1.6M.
9. Self- Insured Medical Fund will require a budget amendment due to higher claims volume than originally budgeted. The budget amendment resolution will be presented to the Board in March 2023.

CFO Miskimins provided an overview of the Executive Summary, highlighting the over and under of the Revenue and Expenses for end of year 2022.

At Director Anderson's request, Fire Marshal Valdez confirmed that 2022 was by far a record-setting year. In 2019, once Littleton was included, is the current baseline used and 2022 was 12% above that baseline.

At Director Sokol's request, CFO Miskimins stated that the Uniform Budget is comprised of Class A, Class B and PPE, which is the majority of the expense. At Chair Albee's request, CFO Miskimins stated that is it just under \$3,000 for PPE for each line position. Chief Adams added that he and Chief Curtis are currently putting the best available PPE on the District's employees but trying to see if there is a more efficient way to provide the best PPE.

A motion was made by William Shriver and seconded by Rich Sokol to accept the December 2022 Financial Statements as presented. All were in favor and the motion carried.

DISCUSSION ITEMS

Board Committee Members – On Chief Dell'Orfano's behalf, Chief Baker reminded that at the January 9th board meeting, it was determined that all of the current board committees would be continued and that the board members who are interested in serving on a particular committee should contact Chair Albee. This agenda item is to finalize those assignments and then Staff will reconvene the committees and determine future initiatives and committee charter modifications.

Chair Albee presented an overview of the current SMFR Board Committee members and adjustments for board member changes for each committee & after polling the Board, it was agreed to postpone assigning members until after the May election.

INFORMATION ITEMS

District 1 Centennial Liaison to the SMFR Board – Chair Albee introduced Robyn Carnes who provided a short personal bio and expressed her pleasure to be the liaison and grateful to the Mayor for appointing her.

Chair Albee expressed appreciation for the relationships with the cities within our boundaries and the people that serve.

I.T. Security Training – On behalf of IT Director Sund, CFO Miskimins informed the Board that they have some security training to do. These types of training have proven to reduce phishing by 80%. The Board members should have received an email on February 1st, provided an image of the email. Any questions or help needed, contact the IT Help Extension.

Director Anderson recommended that the email include instructions on how to contact IT.

South Metro's Service Delivery Expectations and Accountability – Chief Curtis stated that with the recent events that occurred in Memphis and Illinois, SMFR's Emergency Services Division wanted to provide the Board with information

regarding our procedural objectives through operations, training, culture and outcome. Staff believes that these elements help ensure a service delivery model that provides equal and elevated standards of patient care & believes the system that is in place has already produced a much-reduced chance for events like these to occur.

EMS District Chief Pietrzyk reviewed the three system levels that are used to review 100% of the calls and high acuity calls are reviewed by Quality Management.

Dr. Apfelbaum stated that he is very comfortable with SMFR's procedures and that the Academy members are taught not just the basics of FF and emergency care, but the deeper culture and expectations.

At Director Shriver's request, Chief Pietrzyk stated that throughout the review process they are looking for trends, identifying them early, addressing and providing training.

Director Anderson expressed fascination at the level of review especially when there are things that cannot be anticipated on a call and that it is still being tracked in all of the reports. In watching the interview for the Aurora Fire Chief, there was conversation about transferring of patients, and it seems as if our ALS model where we transport from start to finish makes sense and provides quality of care, better timing and now with the ultrasound capabilities, it's just amazing. Chief Curtis agreed that it is time consuming to transfer patient care and our system is consistent throughout, which is a testament to the Board supporting the current model.

Chair Albee read the email from Director Leung that led to this discussion and it helped frame his thoughts. He stated he appreciates the discussion but can't image having a policy in place that could have prevented the identified incidents from happening so focusing on culture, personality, fit, and nature of the people is the right thing to do to help them understand the department's expectations. Chief Curtis guaranteed that there are high expectations and that is enforced from day one.

At Director Sokol's request, Chief Curtis stated that quality management is where reckless or risky behavior is identified versus making a mistake. On the call, the crew is expected to step in and take self-ownership, calling out to help another crew member without disrupting the brotherhood or sisterhood. Dr. Apfelbaum added that another check and balance is with the hospital teams. He hears about anything that was a concern, which is rare here, and when something is done very well.

At Chair Albee's request, Dr. Apfelbaum stated that there has been discussion at the national level about body cameras for EMS, but there is the HIPPA component and the need to keep the images safe & HIPPA compliant so it is not gaining much traction. They are also looking into a camera in the medic unit, but the same HIPPA issues arise.

At Director Sokol's request, Chief Curtis stated that it was almost two years fighting the high-profile ketamine case & no pre-hospital treatment in the State of Colorado are using it for restraint, but it is used for other pain management. Dr. Apfelbaum stated that hospitals are still able to use it for restraint.

The Board expressed appreciation for the information and discussion.

IGA Update – on behalf of Chief Dell'Orfano, Chief Baker reported that there were no IGAs approved since the last report.

Correspondence items in the Board's packet are summarized below as well as other information items that were communicated:

- Chief Adams reported that the 2023-01 academy of 37 started this morning & recognized CHRO Chapman and her team, as well as the Wellness & Training teams for their work making this academy happen. Chief Baker thanked the Deputy Chiefs who helped him address the academy for almost two hours talking about culture, maintaining your integrity as an individual, how easy it is for evil to prosper, being compassionate and engaged, and treating individuals as family, and engaging them from the day they start work at SMFR. Chief Adams added that the new

recruits will go on line in 16 weeks, some time in June. Staff will also provide the Board with the date for the Family Night.

- Chief Eckmann reported that she had the pleasure of attending the Sons of the Revolution Luncheon on Saturday where Risk Reduction Specialists Colleen Potton and Kim Spuhler were recognized for the One Second Can Change the Game program. They will be bringing an update on the program back to the board later this year.
- Chief Eckmann informed that the Citizen's Academy is open for applications until February 10th.
- Chief Adams reported that a second fire broke out at Club Valentia, the second in just a few months, and Station 21 responded with 9 people. They did a great job and there were 13 patients, two were transported. Chief Curtis echoed what Chief Adams stated, adding that it was great to see the crew at work.
- Chief Curtis said he traveled with FF/PM Meghan Pudliner to Lyon, our bunker gear vendor, to look into new PPE options to align with the Local's cancer initiatives.
- At Chair Albee's request, Captain Jeremy Bartell provided a short personal bio.
- Director Anderson thanked District Chief Mayhew for attending the HRMD Board Meeting on Tuesday, where he helped recognize two of the employees who work for Parks and Open Space for creative thinking to save a woman who was chasing her dog and fell into the pond.
- Chair Albee stated that he attended the most-recent recognition ceremony. It as good to see the promotions and recognitions. CHRO Chapman informed the next ceremony is schedule for April 13th at Rocky Canyon High School.
- The January Emergency Communications and Dispatch KPI reports were included in the Board packet.
- Officer Zelazek from Station 15 shared two stories of the crew going above and beyond in service: one for a lift assist where a male party in an electric wheelchair was high centered and unable to roll around on the ground & the crew cleared the ice and snow so the wheelchair lift had room to work properly; & a second where the crew helped assist a female party having a STEMI who was insistent on staying home so they helped the family set up hospice and assisting with pain management until the hospice worker was en route.
- A thank you note was received from a citizen whose wife experienced an elevated heart rate and shortness of breath incident. On December 23rd the crew from Station 22 quickly responded and treated her with the best care possible, noting their extreme professionalism and training. As she was loaded into the ambulance her heart converted to a normal rate and she was transported to the hospital for further evaluation.
- A thank you email was received for Station 41 for being very friendly, informative and seemed genuinely happy to have a group ranging from toddlers to grandparents visit for a station tour.
- A thank you note was received from a Parker Rotary Club member who was in the audience when Chief Baker made a presentation to the group about wildfires.
- Local 2086 President Dzengelewski:
 - Very excited about how much the department has progressed over the past few years with the mergers & the standards our people abide by, would say that SMFR is second to none in the country and very proud of the service provided.
 - Also excited to work with the Chiefs and Board on getting new PPE to reduce exposure. The Local's Board just returned from a leadership conference where they talked about labor relations primarily pertaining to health and safety. There was a great documentary called Burned that was shown about job-related cancer. The IAFF has hired a full-time doctor and formed a science and research department as well as a Chief Science Officer to work on health and safety issues.
 - Met with Chief Baker to outline the rest of the year and looking forward to the election, new fire chief hiring, women's conference, IAFF memorial, and SMFR's memorial.

EXECUTIVE SESSION (UPON MOTION)

A motion was made by Chair Albee and seconded by Sue Roche at 8:07 p.m. to convene to Executive Session pursuant §24-6-402(4)(f) C.R.S., for the purpose of discussing personnel matters related to the Fire Chief's performance evaluation. All were in favor and the motion carried.

The regular meeting reconvened at 9:52 p.m. with no action taken.

NEXT MEETING

The next Special South Metro Fire Rescue District Board of Directors' meeting will take place on February 27, 2023 at 6:00 p.m. at Sierra Nevada Corporation, Centennial, CO.

The next Regular South Metro Fire Rescue District Board of Directors' meeting will take place on March 6, 2023, at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

ADJOURNMENT

A motion was made by Rich Sokol and seconded by Renee Anderson to adjourn the meeting at 9:52 p.m.

Attested by: _____

Date: _____

DRAFT

South Metro Fire Rescue Fire Protection District
Special Board of Directors' Meeting Minutes
February 27, 2023

Present:

Jim Albee, Chair	Bob Baker, Fire Chief (absent)
Renee Anderson, Vice Chair	Mike Dell'Orfano, Chief Govt. Affairs Officer
William Shriver, Treasurer	John Curtis, Deputy Chief – Emergency Services
Sue Roche, Secretary	Jon Adams, Deputy Chief - Internal Services
Kevin Leung	Kristin Eckman, Deputy Chief – Community Services
Rich Sokol	Dillon Miskimins, CFO Business Services
	Camie Chapman, CHRO Employee Services (Absent)
	Bob Cole, Legal Counsel

Others Present: Board District #4 Candidate & SMFR Staff Members

MEETING CALL TO ORDER

Chair Albee called the Special Meeting of the South Metro Fire Rescue Fire Protection District to order at 6:03 p.m. and welcomed everyone to the meeting, which was held at the Sierra Nevada Corporation, 8073 S. Wallace Court in Englewood, CO.

PLEDGE OF ALLEGIANCE

Chair Albee led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

All of the Board members were present in person.

PUBLIC COMMENT

N/A

PRESENTATION & TOUR

Sierra Nevada Corporation – Chief Scott Richardson introduced Manager – Aviation, Safety & Training Duane Perry and Senior Director of Operations Elliott Olson.

Mr. Perry provided an overview of the Sierra Nevada Corporation, IAS Operations, and the Centennial, Colorado Springs and Dayton, OH locations. Mr. Perry reviewed the mutually beneficial partnership between the Sierra Nevada Corporation's and SMFR.

Chief Richardson provided an overview of the Special Operations – ARFF program, including the status of the two new ARFF apparatus, brief history of fire trainings, overview of the proposed mobile aircraft training prop and will why it will be advantageous to SMFR's ARFF Team and Centennial Airport. Lieutenant Jacoway and Captain Althouse provided specifications and capabilities of the mobile aircraft fire training prop. Chief Richardson reviewed the vision of a regional training facility and the training opportunities for other airport entities in Colorado.

The Board expressed appreciation for the presentation.

A tour of the Sierra Nevada Hangars began at 6:45 p.m.

The meeting reconvened at 7:23 p.m.

DISCUSSION ITEM

Third Amendment to Agreement, Training Simulator Purchase – Chief Dell’Orfano informed that on February 9th, the Centennial Airport Authority (CAA) Board of Directors unanimously approved a \$750,000 budget item to partner with SMFR in the acquisition of a mobile ARFF Training Prop. This is the latest step CAA has taken in proactively building on the relationship between CAA and SMFR. In addition, since 2020, CAA has developed and completed an extensive regarding, drainage, and resurfacing project resulting in an enhanced training area for SMFR Special Operations, and provided up to \$1M matching funds to enable SMFR to acquire two state of the art ARFF apparatus.

Division Chief Richardson added that the mobile ARFF Training Prop will be purchased by SMFR and reimbursed 100% by CAA. The prop is scheduled to arrive in late summer and will coincide with the arrival of the two new apparatus.

At Director Sokol’s request, Lieutenant Jacoway and Captain Althouse provided an estimate on the potential number of training hours on the simulator and expansion of ARFF Certified members of SMFR.

Director Anderson stated the ongoing cost is agreeable. Chief Richardson agreed as it is a minimum of \$1,000 to go to DIA for training.

Chief Dell’Orfano informed that Centennial Airport has preliminarily approved the agreement, a copy of the agreement was included in the Board packet, contingent on SMFR’s approval of the same at the March 6th meeting.

INFORMATION ITEM

Board of Director Election Update – Chief Dell’Orfano reminded that the deadline to submit Self-Nomination and Acceptance Forms was Friday, the deadline to submit an Affidavit for Intent to be a Write In Candidate was today & the board candidate orientation is scheduled for March 3rd.

Executive Assistant Andrews provided the names of the individuals who submitted self-nominations for each District seat.

Chief Dell’Orfano reported that Staff has met with all three counties and will be able to use their ballot drop boxes. Douglas County is offering the use of their personnel to open and close the boxes. Jefferson County will have their personnel escort us to open and close the boxes and Arapahoe County is looking into creating a similar arrangement utilizing their personnel. Friday is the candidate orientation which is intended to help the candidates understand who we are, timelines and important benchmarks for the election. The lot drawing will also take place during the orientation, which is how the order of names on the ballot is finalized.

Chief Dell’Orfano informed that Staff has checked into cancelling uncontested Districts, and the law states that we cannot partially cancel an election, so the eligible electors of two districts will receive a ballot with only one name on it. Legal Counsel Cole confirmed this is the law and we will need to continue to comply until legislation is changed.

Chair Albee reminded that we have the opportunity to decide to have our election as a mail ballot or polling place election. The Board is aware that there may be unopposed candidates so that it not new. After a lot of discussion, the decision was that we want more participation and that the mail ballot is the better choice & he wanted to confirm that is still the direction of the Board.

At Director Sokol’s request, Chief Dell’Orfano provided cost estimates for a mail ballot vs. polling place election & at Chair Albee’s request, Chief Dell’Orfano outlined the costs incurred with each type of election and the similar overhead costs.

Director Anderson stated that the mail ballot achieves the principle agreed upon. Director Leung agreed and does not want to change the rules for half the districts voting. Director Shriver reminded that several years ago the polling place election resulted in very low numbers.

Chair Albee polled the board and all were in agreement to move forward with a mail ballot election.

Legal Counsel Cole and Chief Dell'Orfano stated that Staff will be working with SDA to do more research and potentially get the law changed.

Chair Albee recommended changing the order of the agenda by convening to executive session for the Fire Chief's Employment Contract, come back and finish the regular meeting and reconvene to executive session. All agreed.

EXECUTIVE SESSION

A motion was made by Jim Albee and seconded by Kevin Leung at 7:42 p.m. to convene to Executive Session pursuant to §24-6-402(4)(e), for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators related to the Fire Chief Employment Contract. All were in favor and the motion carried.

The regular meeting reconvened at 8:16 p.m.

ACTION ITEMS

Fire Chief Employment Contract - Chair Albee stated that the Board has had the opportunity over the last several weeks to talk to Chief Baker about entering into a new employment contract, currently through December 31, 2024, to one that is through April 30, 2026. If action is taken tonight, a communication has already been drafted that will go out from the Board explaining what has been done and why. Chair Albee added that Chief Baker wanted to be sure to express his appreciation and the vote of confidence and desire to have him continue and accepts the offer to continue for another 16 months and looks forward to the future.

A motion was made by Rich Sokol and seconded by Kevin Leung to approve the Fire Chief Employment Contract with agreed upon changes. All were in favor and the motion carried. Chair Albee polled each board member, and all were in favor. The motion carried.

INFORMATION ITEMS

- Local President Dzengelewski:
 - Wished all of the board candidates good luck in the election.
 - Fire Chief Ale Keg Tapping took place last Friday night with proceeds benefitting the Foundation. Thank you to Director Anderson for attending.
 - Hockey Tournament coming up in May. He will forward more information.
 - Hopes to get Foundation President Cummings and a Local 2086 E-Board Member on a future agenda to make a presentation to the Board.
- Director Anderson stated that she is grateful to be running unopposed for both the SMFR and HRMD Boards.
- Chair Albee stated he is also grateful for running uncontested for the SMFR Board.
- Director Shriver stated that he and Director Anderson were at the Douglas County Commissioners Hearing for our updated service plan and Chief Adams did a great job. Chief Adams recognized Chief Dell'Orfano for putting together the presentation.

EXECUTIVE SESSION (UPON MOTION)

A motion was made by Chair Albee and seconded by William Shriver at 8:27 p.m. to convene to executive session pursuant to §24-6-402(4)(b), for the purpose of receiving legal advice on specific legal questions related to the Saiz Claim. All were in favor and the motion carried.

Shortly after the Executive Session began, Director Sokol recused himself due to a potential conflict of interest.

The regular meeting reconvened at 9:33 p.m. with no action taken.

NEXT MEETING

The next Regular South Metro Fire Rescue District Board of Directors' meeting will take place on March 6, 2023, at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

ADJOURNMENT

The meeting was adjourned by Chair Albee at 9:37 p.m.

Attested by: _____

Date: _____

DRAFT



South Metro Fire Rescue

Monthly Financial Reports

For the Month Ending
January 31, 2023

January 2023 Financial Update

Executive Summary



1. Fund balance decreased by approximately \$4.7 million compared to the prior month bringing fund balance to a total of \$60.9 million.
2. Through January, the District has collected \$2.5 million in property and \$777k in specific ownership tax revenue, which reflects 2.04% collection vs. 1.42% last year for property taxes, and 8.02% vs. 7.08% for specific ownership taxes.
3. As of January 31st, the District has expended \$9.5 million in the General Fund related to operations or 5.85% of the annual budget.
4. In January, ambulance transports of 2,293 was our highest month ever. The District has made 203 more transports this January than in the same period last year and 151 transports over our expected amount. Starting January, transport base fee was increased from \$1,270 to \$1,334 (5%) and mileage increased from \$15/mile to \$17/mile. The District's net revenue is \$256k over budget and \$335k more than the same period last year.
5. In January, the District has billed approximately \$196k in Plan Review Fees or 8.53% of the total budgeted amount.
6. In January, minimum staffing overtime expense was \$156k, which is a decrease of \$367k from January 2022.
7. In January, the District's operating reserve decreased from 20% to 17% for needed cash flow. The operating reserve will be restored to 20% of total budgeted expenditures when the District receives property taxes in March.
8. In January, the District has expended \$257k or 1.47% of our total budgeted expenditures in the Capital Fund. The schedule of expenditures from the capital projects fund is included on page 11.
9. Included at the end of the financial reports:
 - a. Schedule of taxes collected by month.
 - b. Schedule of capital outlay expenditures.
 - c. Schedule of Prepaid Capital Project Expenditures.

South Metro Fire Rescue
Balance Sheet
January 31, 2023



	General	Capital Projects	Building Rental	Self Insured Medical	Total	Prior Month Totals	Variance from Prior Month
Assets							
Checking	\$ 801,994	\$ -	\$ 437,712	\$ 213,999	\$ 1,453,705	\$ 2,192,629	\$ (738,924)
Money market	3,462	-	-	-	3,462	99,502	(96,040)
CSIP	2,241,783	12,757,110	17,955	2,170,987	17,187,835	28,487,344	(11,299,509)
Investments	21,467,504	-	-	-	21,467,504	21,259,754	207,750
Accounts receivable	9,496,326	-	36,858	-	9,533,184	6,706,960	2,826,224
Interest receivable	103,173	-	-	-	103,173	95,716	7,457
Due from other funds	700,199	-	-	-	700,199	52,345	647,854
Prepays	3,621,454	10,240,934	-	29,000	13,891,388	12,878,028	1,013,360
Inventory	1,510,160	-	-	-	1,510,160	1,485,988	24,172
Total Assets	39,946,055	22,998,044	492,525	2,413,986	65,850,610	73,258,266	(7,407,656)
Liabilities							
Accounts payable - general	1,831,260	417,625	31,242	877,380	3,157,508	3,125,941	31,567
Accounts payable - payroll and benefits	52,549	-	-	-	52,549	3,418,950	(3,366,401)
Deferred revenue	-	1,000,000	-	-	1,000,000	1,012,088	(12,088)
Due to other funds	-	-	-	700,199	700,199	52,345	647,854
Total Liabilities	1,883,809	1,417,625	31,242	1,577,579	4,910,256	7,609,324	(2,699,068)
Nonspendable:						Current Year Subtotals	
Prepaid Items	3,621,454	10,240,934	-	29,000	13,891,388		
Inventory	1,510,160	-	-	-	1,510,160		
						15,401,548	
Restricted:							
TABOR Reserve (3%)	4,823,573	-	-	-	4,823,573		
Excise Tax Reserve	-	1,423,170	-	-	1,423,170		
Self Insurance	-	-	-	807,407	807,407		
						7,054,150	
Committed:							
Capital Projects Reserve	-	9,916,315	-	-	9,916,315		
Operating Reserve (17%)	27,778,196	-	-	-	27,778,196		
						37,694,511	
Assigned:							
Building Rental	-	-	461,283	-	461,283		
JACC Projects	328,863	-	-	-	328,863		
						790,146	
Unassigned							
	-	-	-	-	-		
Fund Balances	\$ 38,062,246	\$ 21,580,419	\$ 461,283	\$ 836,407	\$ 60,940,354	\$ 60,940,354	

South Metro Fire Rescue FPD
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget to Actual
General Fund
For the period ending January 31, 2023



	Current Period Actuals	YTD Actuals	Annual Budget	Annual Variance		PY Actual YTD	Variance CY to PY
Revenues					% Received		
Property tax	\$ 2,547,164	\$ 2,547,164	\$ 124,574,007	\$ (122,026,843)	2.04%	\$ 1,787,119	\$ 760,045
Specific ownership tax	776,743	776,743	9,690,566	(8,913,823)	8.02%	756,109	20,634
Ambulance transport services	1,469,652	1,469,652	13,270,944	(11,801,292)	11.07%	1,236,289	233,363
Medicare/medicaid supplemental payment	-	-	7,368,878	(7,368,878)	0.00%	-	-
Investment income	43,052	43,052	-	43,052	0.00%	30,085	12,967
Mark to market	237,068	237,068	-	237,068	0.00%	(227,089)	464,157
Rental income	20,724	20,724	186,947	(166,223)	11.09%	19,788	936
Permit / Plan review	196,302	196,302	2,300,625	(2,104,323)	8.53%	213,430	(17,128)
Reimbursements	279,179	279,179	1,908,394	(1,629,215)	14.63%	338,797	(59,618)
Dispatch fees	47,689	47,689	133,092	(85,403)	35.83%	37,438	10,251
Miscellaneous	3,039	3,039	1,217,312	(1,214,273)	0.25%	15,680	(12,641)
Total Revenues	5,620,612	5,620,612	160,650,765	(155,030,153)	3.50%	4,207,646	1,412,966
Expenditures					% Used		
Salaries	5,231,513	5,231,513	90,951,268	85,719,755	5.75%	5,215,146	(16,367)
Overtime - minimum staffing	207,988	207,988	8,548,063	8,340,075	2.43%	523,513	315,525
Overtime - other	77,177	77,177	3,274,964	3,197,787	2.36%	106,146	28,969
Benefits	2,368,834	2,368,834	37,765,945	35,397,111	6.27%	3,724,730	1,355,896
Supplies	139,563	139,563	1,788,430	1,648,867	7.80%	157,938	18,375
Equipment	114,326	114,326	1,725,439	1,611,113	6.63%	313,734	199,408
Memberships and certifications	17,601	17,601	260,183	242,582	6.76%	29,670	12,069
Awards and recognition	3,125	3,125	136,091	132,966	2.30%	768	(2,357)
Uniforms	79,613	79,613	1,467,762	1,388,149	5.42%	74,334	(5,279)
Software maintenance	230,499	230,499	3,057,405	2,826,906	7.54%	213,766	(16,733)
Hardware maintenance	1,592	1,592	694,300	692,708	0.23%	12,872	11,280
Utilities	173,142	173,142	1,569,215	1,396,073	11.03%	129,832	(43,310)
Fuel	73,921	73,921	1,003,850	929,929	7.36%	56,249	(17,672)
Fleet supplies	92,146	92,146	590,000	497,854	15.62%	28,183	(63,963)
Physicals	-	-	300,908	300,908	0.00%	250	250
Bank and credit card fees	10,095	10,095	154,000	143,905	6.56%	13,497	3,402
Equipment lease	4,146	4,146	72,775	68,629	5.70%	4,805	659
Vehicle lease	38,244	38,244	420,000	381,756	9.11%	35,086	(3,158)
Audit	15,000	15,000	70,000	55,000	21.43%	-	(15,000)
Legal	23,061	23,061	250,000	226,939	9.22%	22,712	(349)
Professional services	330,987	330,987	3,962,210	3,631,223	8.35%	205,565	(125,422)
Insurance	90,685	90,685	854,732	764,047	10.61%	56,568	(34,117)
Seminars, conferences and travel	53,498	53,498	725,074	671,576	7.38%	26,389	(27,109)
Meeting expense	5,977	5,977	107,510	101,533	5.56%	3,436	(2,541)
Repairs and maintenance	103,883	103,883	1,276,756	1,172,873	8.14%	88,291	(15,592)
Outside rental	2,652	2,652	24,500	21,848	10.82%	378	(2,274)
Tuition assistance, EAP, and other programs	25,769	25,769	499,546	473,777	5.16%	22,097	(3,672)
Treasurer's fees	38,200	38,200	1,868,873	1,830,673	2.04%	26,807	(11,393)
Total Expenditures	9,553,237	9,553,237	163,419,799	153,866,562	5.85%	11,092,972	1,539,735

South Metro Fire Rescue FPD
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget to Actual
General Fund
For the period ending January 31, 2023



	Current Period Actuals	YTD Actuals	Annual Budget	Annual Variance		PY Actual YTD	Variance CY to PY
Excess of Revenues Over (Under) Expenditures	(3,932,625)	(3,932,625)	(2,769,034)	(1,163,591)		(6,885,326)	2,952,701
Other Financing Sources (Uses)							
Sale of assets	-	-	135,000	(135,000)	0.00%	-	-
Total Other Financing Sources (Uses)	-	-	135,000	(135,000)		-	-
Net Change in Fund Balances	(3,932,625)	(3,932,625)	(2,634,034)	(1,298,591)		(6,885,326)	2,952,701
Fund Balances - Beginning of Year	41,994,871	41,994,871	40,393,074	1,601,797			
Fund Balances - End of Year	\$ 38,062,246	\$ 38,062,246	\$ 37,759,040	\$ 303,206			

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South Metro Fire Rescue FPD
Schedule of Expenditures - Budget to Actual - Salaries and Benefits
General Fund
For the period ending January 31, 2023



	Current Period Actuals	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	Annual Variance	% Used	PY Actual YTD	Variance CY to PY
Expenditures									
Salaries	\$ 5,227,222	\$ 5,227,222	\$ 5,024,689	\$ (202,533)	\$ 88,619,402	\$ 83,392,180	5.90%	\$ 5,096,833	\$ (130,389)
Buyouts	4,291	4,291	134,531	130,240	2,331,865	2,327,574	0.18%	118,313	114,022
Overtime - Minimum Staffing	156,243	156,243	327,076	170,833	7,798,063	7,641,820	2.00%	523,513	367,270
Overtime - FLSA	51,745	51,745	43,269	(8,476)	750,000	698,255	6.90%	-	(51,745)
Overtime - Wildland Deployment	-	-	-	-	852,000	852,000	0.00%	6,614	6,614
Overtime - USAR Deployment & Training	-	-	-	-	184,764	184,764	0.00%	-	-
Overtime - Other	77,177	77,177	129,127	51,950	2,238,200	2,161,023	3.45%	99,532	22,355
Benefits	2,368,834	2,368,834	2,467,836	99,002	36,980,070	34,611,236	6.41%	2,325,230	(43,604)
HSA Contributions	-	-	-	-	785,875	785,875	0.00%	1,399,500	1,399,500
Total Expenditures	\$ 7,885,512	\$ 7,885,512	\$ 8,126,528	\$ 241,016	\$ 140,540,239	\$ 132,654,727	5.61%	\$ 9,569,535	\$ 1,684,023

South Metro Fire Rescue
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget to Actual
Capital Projects Fund
For the period ending January 31, 2023



	Current Period Actuals	YTD Actuals	Annual Budget	Annual Variance		PY Actual YTD	Variance CY to PY
Revenues					% Received		
Excise tax	\$ -	\$ -	\$ 480,000	\$ (480,000)	0.00%	\$ -	\$ -
Investment income	16,504	16,504	-	16,504	0.00%	-	16,504
Total Revenues	<u>16,504</u>	<u>16,504</u>	<u>480,000</u>	<u>(463,496)</u>	<u>3.44%</u>	<u>-</u>	<u>16,504</u>
Expenditures					% Used		
Buildings and grounds	227,312	227,312	8,421,125	8,193,813	2.70%	366,535	139,223
Vehicles and apparatus	-	-	5,343,883	5,343,883	0.00%	-	-
Equipment	30,141	30,141	3,765,000	3,734,859	0.80%	16,159	(13,982)
Total Expenditures	<u>257,453</u>	<u>257,453</u>	<u>17,530,008</u>	<u>17,272,555</u>	<u>1.47%</u>	<u>382,694</u>	<u>125,241</u>
Excess of Revenues Over (Under) Expenditures	<u>(240,949)</u>	<u>(240,949)</u>	<u>(17,050,008)</u>	<u>16,809,059</u>		<u>(382,694)</u>	<u>141,745</u>
Net Change in Fund Balances	<u>(240,949)</u>	<u>(240,949)</u>	<u>(17,050,008)</u>	<u>16,809,059</u>		<u>(382,694)</u>	<u>141,745</u>
Fund Balances - Beginning of Year		<u>21,821,364</u>	<u>21,439,782</u>	<u>381,582</u>			
Fund Balances - End of Year		<u>\$ 21,580,415</u>	<u>\$ 4,389,774</u>	<u>\$ 17,190,641</u>			

South Metro Fire Rescue
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget to Actual
Building Rental Fund
For the period ending January 31, 2023



	Current Period Actuals	YTD Actuals	Annual Budget	Annual Variance		PY Actual YTD	Variance CY to PY
Revenues					% Received		
Rental income	\$ 56,364	\$ 56,364	\$ 651,542	\$ (595,178)	8.65%	\$ 62,882	\$ (6,518)
Total Revenues	<u>56,364</u>	<u>56,364</u>	<u>651,542</u>	<u>(595,178)</u>	<u>8.65%</u>	<u>62,882</u>	<u>(6,518)</u>
Expenditures					% Used		
Supplies	147	147	14,021	13,874	1.05%	284	137
Utilities	27,313	27,313	280,708	253,395	9.73%	22,642	(4,671)
Professional services	-	-	5,000	5,000	0.00%	-	-
Outside services	8,691	8,691	110,000	101,309	7.90%	9,145	454
Routine maintenance/Outside repairs	9,695	9,695	169,264	159,569	5.73%	6,931	(2,764)
Equipment	-	-	10,100	10,100	0.00%	5,578	5,578
Building and grounds	-	-	65,375	65,375	0.00%	-	-
Total Expenditures	<u>45,846</u>	<u>45,846</u>	<u>654,468</u>	<u>608,622</u>	<u>7.01%</u>	<u>44,580</u>	<u>(1,266)</u>
Net Change in Fund Balances	<u>10,518</u>	<u>10,518</u>	<u>(2,926)</u>	<u>13,444</u>		<u>18,302</u>	<u>(5,252)</u>
Fund Balances - Beginning of Year		<u>450,765</u>	<u>517,643</u>	<u>(66,878)</u>			
Fund Balances - End of Year		<u>\$ 461,283</u>	<u>\$ 514,717</u>	<u>\$ (53,434)</u>			

South Metro Fire Rescue FPD
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget to Actual
Self-Insured Medical Fund
For the period ending January 31, 2023



	Current Period Actuals	YTD Actuals	Annual Budget	Annual Variance		PY Actual YTD	Variance CY to PY
Revenues					% Received		
Medical premiums	\$ 1,223,270	\$ 1,223,270	\$ 15,192,815	\$ (13,969,545)	8.05%	\$ 1,168,086	\$ 55,184
Dental premiums	65,362	65,362	811,785.00	(746,423)	-	-	65,362
Miscellaneous revenue	-	-	600,000	(600,000)	0.00%	-	-
Stop loss refunds	8,289	8,289	50,000	(41,711)	16.58%	-	8,289
Net investment earnings	6,642	6,642	12,500	(5,858)	53.14%	97	6,545
Total Revenues	<u>1,303,563</u>	<u>1,303,563</u>	<u>16,667,100</u>	<u>(15,363,537)</u>	<u>7.82%</u>	<u>1,168,183</u>	<u>135,380</u>
Expenditures					% Used		
Medical payments	1,206,714	1,206,714	14,708,785	13,502,071	8.20%	318,593	(888,121)
Dental payments	40,658	40,658	495,585	454,927	8.20%	-	(40,658)
HSA contributions	501,000	501,000	-	(501,000)	0.00%	-	(501,000)
Stop loss insurance / admin fees	100,721	100,721	1,153,992	1,053,271	8.73%	90,803	(9,918)
Total Expenditures	<u>1,849,093</u>	<u>1,849,093</u>	<u>16,358,362</u>	<u>14,509,269</u>	<u>11.30%</u>	<u>409,396</u>	<u>(1,439,697)</u>
Excess of Revenues Over (Under) Expenditures	<u>(545,530)</u>	<u>(545,530)</u>	<u>308,738</u>	<u>(854,268)</u>		<u>758,787</u>	<u>1,575,077</u>
Net Change in Fund Balances	<u>(545,530)</u>	<u>(545,530)</u>	<u>308,738</u>	<u>(854,268)</u>		<u>758,787</u>	<u>1,575,077</u>
Fund Balances - Beginning of Year		<u>1,381,937</u>	<u>1,389,326</u>	<u>(7,389)</u>			
Fund Balances - End of Year		<u>\$ 836,407</u>	<u>\$ 1,698,064</u>	<u>\$ (861,657)</u>			

South Metro Fire Rescue
 Schedule of Property Tax Collections
 Arapahoe, Douglas, and Jefferson Counties
 2023



Month	Property Taxes			Interest	Specific Ownership	Treasurer's Fee	2023 Total	Percent Collected	2022 Collections	Percent Collected
	Current Year	PY Adj	TIF							
January	2,605,975	(41,404)	(17,407)	(1,251)	776,743	(38,200)	3,284,456	2.48%	2,516,732	1.87%
February	-	-	-	-	-	-	-	-	41,279,156	32.55%
March	-	-	-	-	-	-	-	-	11,543,921	41.13%
April	-	-	-	-	-	-	-	-	25,261,144	59.90%
May	-	-	-	-	-	-	-	-	11,893,898	68.74%
June	-	-	-	-	-	-	-	-	33,072,505	93.32%
July	-	-	-	-	-	-	-	-	2,214,790	94.97%
August	-	-	-	-	-	-	-	-	1,468,874	96.06%
September	-	-	-	-	-	-	-	-	863,247	96.70%
October	-	-	-	-	-	-	-	-	860,425	97.34%
November	-	-	-	-	-	-	-	-	1,101,866	98.16%
December	-	-	-	-	-	-	-	-	663,530	98.65%
Total	2,605,975	(41,404)	(17,407)	(1,251)	776,743	(38,200)	3,284,456		132,740,087	
sum of all Property Tax sub categories =			2,547,164							
Budget	125,392,957	-	(818,950)	-	9,690,566	(1,868,873)	132,395,700			

South Metro Fire Rescue
 Schedule of TIF Diverted By County
 2023

Month	Arapahoe County	Douglas County	2022 Total TIF
January	-	(17,407)	(17,407)
February	-	-	-
March	-	-	-
April	-	-	-
May	-	-	-
June	-	-	-
July	-	-	-
August	-	-	-
September	-	-	-
October	-	-	-
November	-	-	-
December	-	-	-
Total	-	(17,407)	(17,407)

South Metro Fire Rescue
 Excise Tax Collections
 2023

Quarter	Amount
Q1	-
Q2	-
Q3	-
Q4	-
Total	-

Year	Amount
2019	17,761.00
2020	347,055.96
2021	577,987.65
2022	480,364.98
Grand total	1,423,169.59

South Metro Fire Rescue
Capital Details
1/31/2023



Project	Expenses to Date
Buildings and Grounds - Capital Projects Fund	
Station 15 - New station build	\$ 53,039
Station 33 - New generator	50,299
Station 35 - Remodel	6,415
JSF - First Floor Remodel	71,833
TJTC - Design fees	710
Sleep Initiative	10,461
Total Buildings and Grounds	192,758
Leases - Capital Projects Fund	
Warehouse lease	34,554
Total Lease	34,554

Total Capital Purchases **\$ 227,312**

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**South Metro Fire Rescue
Prepaid Capital Project Expenses Schedule**

As of 1/31/23

Anticipated In Service (Budget Year)

Description	Board Approved	Original Budgeted Year	2023	2024	Total
Pierce KW Tender 3000 Gallons - TN41 Unit# 3205	2/1/2021	2022	\$ 447,111	\$ -	\$ 447,111
AEV Ambulance Purchase - Eight Units	9/13/2021	2022	1,747,955	-	1,747,955
2023 Freightliner M2 Hazmat	11/1/2021	2023	753,287	-	753,287
Heavy Rescue - Tiller Unit# 3395	1/24/2022	2024	-	1,700,075	1,700,075
Type I Fire Engine Purchase - Four Units# 3391, 3392, 3393, 3394	4/4/2022	2024	-	3,357,446	3,357,446
Type 6 Brush Engine - Two Units# 2280, 2281	12/6/2021	2021	123,836	-	123,836
Type 3 Brush Engine Unit #2282	12/6/2021	2022	6,121	-	6,121
Dive Unit	12/5/2022	2023	6,121	-	6,121
2023 BC vehicles - Three Units	12/5/2022	2023	33,915	-	33,915
2023 AEV Medics - Five Units	1/10/2022	2023	60,438	-	60,438
ARFF - Two Units# 3368, 3369	5/2/2022	2022	1,958,558	-	1,958,558

Total \$ 3,178,784.00 \$ 5,057,521.00 \$ 10,194,863.00

Original Budgeted Year: The year the Board can expect the purchase to be included in the budget.

Anticipated in Service (Budget Year): Cost of the purchase in the anticipated budget year the purchase will go into service.

SOUTH METRO FIRE RESCUE

BOARD AGENDA

MEETING DATE: 3/6/2023

AGENDA ITEM TYPE: ACTION ITEM

SUBJECT: Third Amendment to Agreement, Training Simulator Purchase

BACKGROUND: On February 9th, the Centennial Airport Authority (CAA) Board of Directors unanimously approved a \$750,000 budget item to partner with SMFR in the acquisition of a mobile ARFF Training Prop. This is the latest step CAA has taken in proactively building on our relationship. In addition to the above, since 2020, they have developed and completed an extensive regrading, drainage, and resurfacing project resulting in an enhanced training area for SMFR Special Operations, and provided up to \$1,000,000 matching funds to enable SMFR to acquire two state of the art ARFF apparatus.

The mobile ARFF Training Prop will be purchased by SMFR and reimbursed 100% by CAA. The prop is scheduled to arrive in late summer and will coincide with the arrival of the two new apparatus.

Centennial Airport has preliminarily approved the agreement, contingent on SMFR's approval of the same, and is enclosed outlining the details of the purchase.

RECOMMENDATION: Approval of agreement amendment

SUBMITTED BY: Scott Richardson, Division Chief Line Support

APPROVED BY: Mike Dell'Orfano, Chief Government Affairs Officer

THIRD AMENDMENT TO AGREEMENT

This Third Amendment to Agreement is entered into this ____ day of _____, 2023, by and between the SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT (“South Metro”) and the ARAPAHOE COUNTY PUBLIC AIRPORT AUTHORITY (the “Authority”, South Metro and the Authority are collectively referred to herein as the “Parties” or singularly referred to as “Party”).

RECITALS

A. South Metro is a quasi-municipal government and political subdivision of the state of Colorado organized and operated pursuant to Article 1, Title 32, C.R.S., and authorized by law to provide fire protection, rescue, emergency medical, and hazardous materials services; and

B. South Metro is the successor in interest to Castlewood Fire Protection District and South Metro Fire Rescue, who entered into an Agreement dated January 27, 1983, the First Amendment to Agreement dated September 1, 1999, with the Authority for the provision of firefighting and emergency services to Centennial Airport and the related conveyance of land, equipment, apparatus, training support, and replacement of firefighting apparatus; and

C. South Metro and the Authority entered into a Second Amendment to Agreement dated May 12, 2022, for the replacement of Aircraft Rescue Firefighting (“ARFF”) apparatus; and

D. The Authority has improved the capacity and usability of its firefighting training grounds which are utilized by South Metro to acquire professional certifications and conduct critical training for ARFF operations; and

E. The Parties also desire to purchase a training simulator that would further enhance the type of certifications and training specific to general aviation airports; and

F. The Parties have conducted due diligence, research, and vendor selection to determine the appropriate training simulator; and

G. The Parties would like to proceed with the purchasing process and outline the details of payment, ownership, use, and maintenance; and

H. The Parties desire to amend the Agreement, as further described herein.

AGREEMENT

In consideration of the mutual covenants and obligations herein expressed, it is agreed by and between the Parties as follows:

1. South Metro will enter into an agreement with a vendor to deliver a mobile aircraft fire trainer (“Training Simulator”) with an approximate delivery date of July, 2023, from completed purchase order. The Training Simulator shall meet design specifications determined by South Metro in its sole discretion, consistent with state and federal training and certification standards.
2. The Authority will contribute the total cost (100%) toward the purchase of the Training Simulator.
3. The total cost for the Training Simulator shall not exceed seven hundred, fifty thousand dollars (\$750,000), including delivery and handling.
4. Following its normal procedures for acquiring equipment, South Metro, at its own expense, will manage the procurement process for the Training Simulator, select the vendor, enter into the purchase contract, administer the purchase contract, take delivery and accept the Training Simulator, and take all actions necessary to put the Training Simulator into service.
5. Upon delivery and acceptance of the Training Simulator by South Metro, it shall be owned solely in the name of South Metro, but subject to the continuing terms of this agreement.
6. South Metro assumes sole responsibility for operating, equipping, insuring, and maintaining the Training Simulator. The Training Simulator will be located on the firefighter training grounds owned by the Authority. South Metro will have full access to the firefighter training grounds, Training Simulator, and related equipment when requested.
7. South Metro shall use the Training Simulator to provide aircraft fire and rescue, general firefighting, and emergency service training and certification as assigned by South Metro in its sole discretion.
8. Any future significant modification or disposal of the Training Simulator is subject to mutual agreement between the Parties.
9. Governing Law and Venue. The laws of the State of Colorado, without regard to Colorado laws regarding conflicts of law, shall govern the construction, interpretation, execution and enforcement of the Agreement. Venue for any dispute arising out of or relating to the Agreement shall be in the State of Colorado District Court for Arapahoe County.
10. Annual Appropriation. Pursuant to Article X, Section 20 of the Colorado Constitution and Section 29-1-110, C.R.S., the Parties’ obligations hereunder are subject to the annual appropriation of funds necessary for the performance

thereof, which appropriations will be made in the sole discretion of the Parties' Board of Directors.

11. Counterparts, Electronic Signatures and Electronic Records. This Agreement may be executed in two counterparts, each of which shall be an original, but all of which, together, shall constitute one and the same instrument. The Parties consent to the use of electronic signatures and agree that the transaction may be conducted electronically pursuant to the Uniform Electronic Transactions Act, § 24-71.3-101 et seq., C.R.S. The Agreement, and any other documents requiring a signature, may be signed electronically by either Party. The Parties agree not to deny the legal effect or enforceability of the Agreement, solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature on the grounds that it is an electronic record or an electronic signature or that it is not in its original form or is not an original.

[Signature Page Follows]

IN WITNESS WHEREOF the Parties have caused this Amendment to be executed effective as of the most recent date stated below.

**SOUTH METRO FIRE RESCUE FIRE
PROTECTION DISTRICT**

By: _____
Jim Albee, President

Date: _____

ATTEST:

By: _____
Sue Roche, Secretary

Date: _____

**ARAPAHOE COUNTY PUBLIC
AIRPORT AUTHORITY**

By: Thad Bagnato
Thad Bagnato, Board Chair

Date: 2/9/23

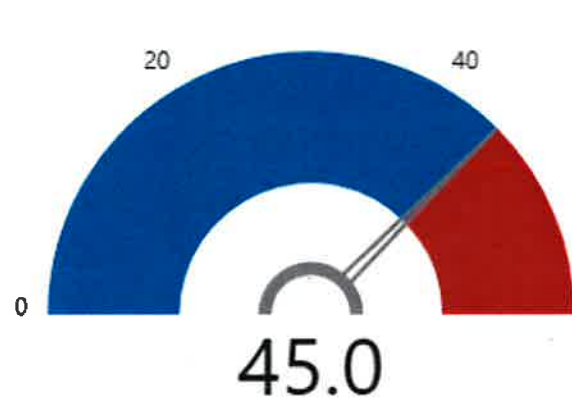
ATTEST:

By: JC Swanson
Jessica Campbell-Swanson

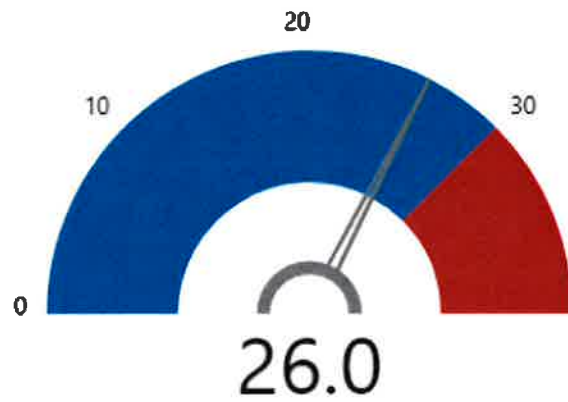
Date: 2/9/23

A, B, C Shift Performance from 2/1/2023 to 2/28/2023

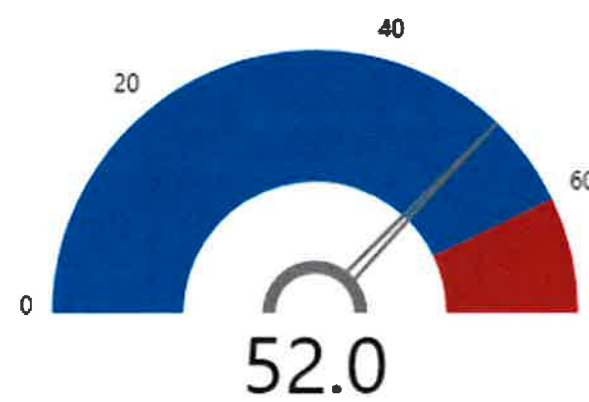
Received to Queue 95th PCTL



Queue to Assign 95th PCTL



Dispatch Time 95th PCTL

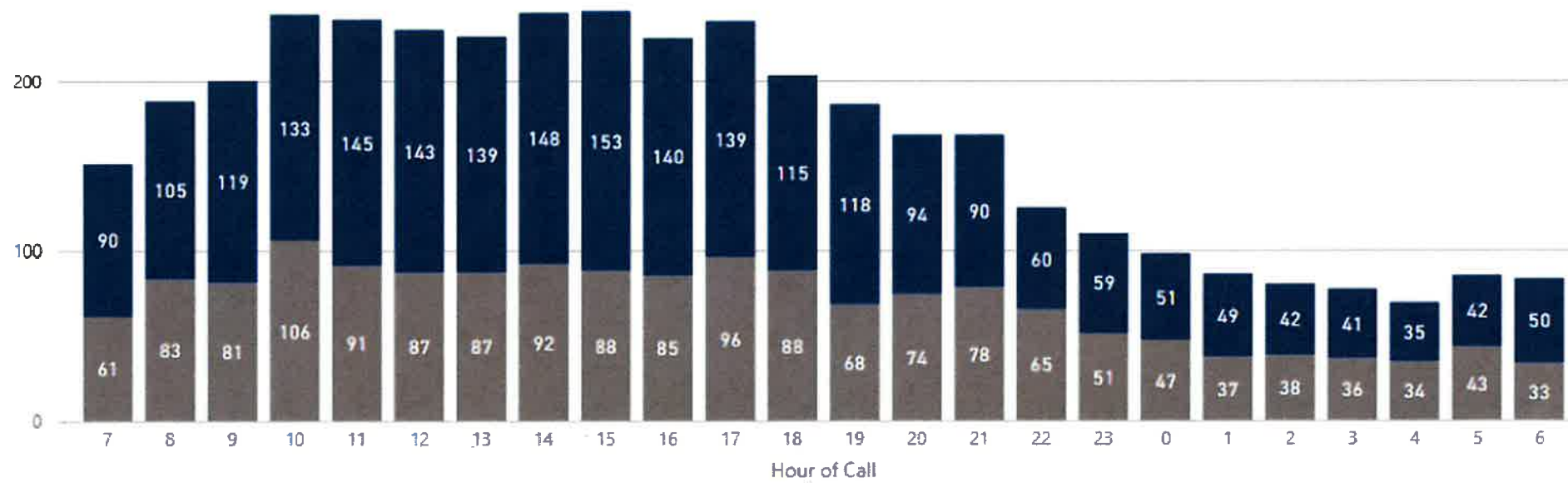


Number of Calls

3,949

Number of Calls by Hour

● CAD to CAD Calls ● MetCom Calls





Emergency Services: Emergency Communications

The data in these charts is updated at various times.

For best results, set date filter to last month (calendar) at minimum.



Emergency Communications: Performance

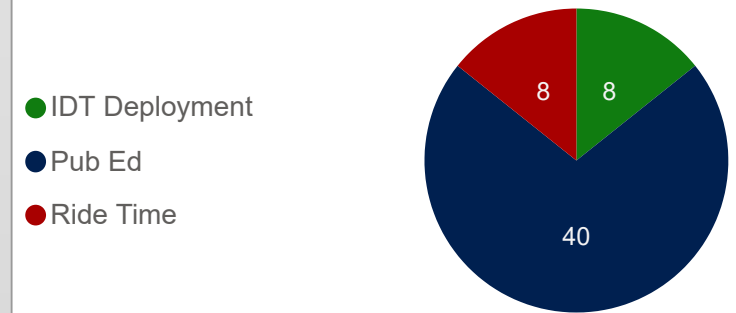
Jurisdiction	Total Calls	Disp Time 90th	Disp Avg
Bennett Fire	82	00:00:49	00:00:31
Byers Fire	44	00:00:26	00:00:17
Deer Trail Fire	10	00:00:26	00:00:18
Fire Other	64	00:00:43	00:00:17
Sable Altura Fire	21	00:00:28	00:00:21
South Metro Fire	3,624	00:00:47	00:00:28
Strasburg Fire	50	00:00:47	00:00:28
West Douglas Fire	10	00:00:53	00:00:40
Total	3,905	00:00:46	00:00:27

Date ▼

Last ▼ 1 Months (Calendar) ▼

📅 2/1/2023 - 2/28/2023

Emergency Communication: Hours



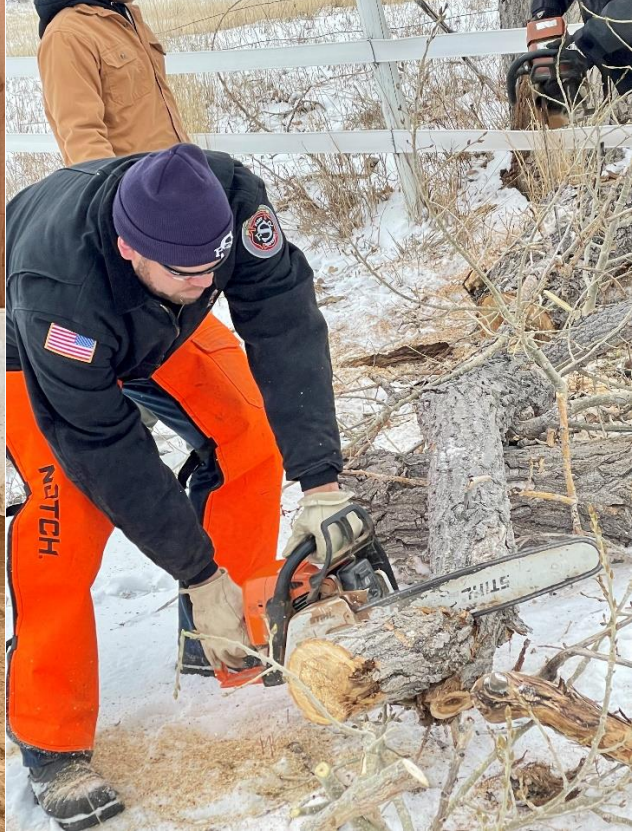
Emergency Communications: Telecom Compliance

911 Calls	911 Ans < 10 sec	911 Abn	Alarm Calls	Alarm Ans < 10 sec	Admin Calls	Admin Ans < 10 sec
2,617	99.39%	2	763	100.00%	2,648	99.17%

Finance/LOGS/Fleet/IT/GIS gave back to the community in December for their Holiday Party by volunteering at Rosie's Ranch in Parker. Rosie's Ranch, which is in the SMFR district, is a non-profit horse therapy ranch for visually and hearing-impaired children.

Our group was able to muck stalls, rake the arena, feed horses, walk horses, tune up and change the oil in both the tractor and ATV, build and install a screen door, demo the railings on an existing deck, replace fence posts, cut wood, and repair a gate leading out to a horse corral with a weather temperature of 16 degrees.













From: Gandy, Joan <jgandy@dclibraries.org>
Sent: Thursday, February 16, 2023 9:32 AM
To: Bob Baker <Bob.Baker@southmetro.org>
Cc: Gail Lehrmann <glehrmann@aol.com>
Subject: Thank you for your Speaking Engagement at Douglas County Libraries

Dear Bob,

In recognition of your speaking engagement in January, The Rotary Club of Parker has placed a personalized bookplate in your honor in a special children's book: "Wildfire!" at Douglas County Libraries at Parker. This was made possible through a generous donation from the Rotary Club of Parker to Douglas County Libraries Foundation.

In "Wildfire" written by Ashley Wolff, "Buck hears the rumble. Squirrel sees the flash." A lightning strike ignites a fire on Spruce Mountain, spurring animals and people into action in this sweeping picture book. For more information on this book please, please see the webpage <https://dcl.bibliocommons.com/v2/record/S114C1727356>.

Through our many services and programs, Douglas County Libraries elevates our community by inspiring a love of reading, connection, and discovery. The donation made in your honor will help support literacy programs sponsored by the Foundation and offered by Douglas County Libraries.

Please don't hesitate to contact me if you have any questions, or if I can be of further assistance to you.

Sincerely,

Joan

Joan Gandy | Donor Development & Stewardship Specialist
303-764-3311 | jgandy@dclibraries.org
Douglas County Libraries | Community Engagement
100 S. Wilcox | Castle Rock, CO 80104
[DCL.org](https://www.dcl.org) [Facebook](#) [Twitter](#)

Mike -

Just a quick note to thank you for your chamber membership renewal. We really appreciate your ongoing investment in our community. Please let me know how we can support your team's success in the coming year.

T. J. Smith



Ukrainian Resistance Foundation

11101 Franklin Ave. Ste 400,

Franklin Park, IL 60131

info@ua-resistance.org

+1 773-634-0492

February 14, 2023

South Metro Fire Rescue
9195 E Mineral Ave
Centennial CO 80112

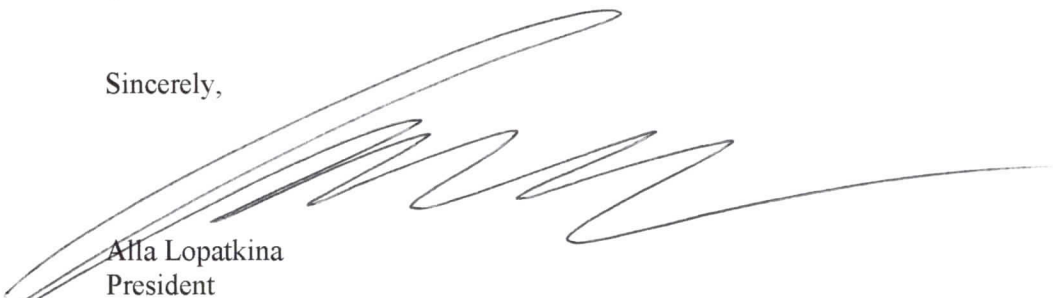
Subject: Thank you letter for the donation of 2012 Ford E450 Ambulance, VIN#1FDXE4FS8CDA59953

To whom it may concern:

UA Resistance Foundation would like to express our deepest gratitude to you for the generous donation of 2012 Ford E450 Ambulance, VIN#1FDXE4FS8CDA59953. Ukraine has lost over 400 ambulances over the course of war, and your donation will make a huge difference on the ground. We will ensure a swift delivery to Ukraine and provide you with a final beneficiary placement report.

Thank you again for your support. Please feel free to reach out at 773-634-0492 should you have any questions.

Sincerely,



Alla Lopatkina
President
UA Resistance Foundation