



South Metro Fire Rescue Fire Protection District
Regular Board of Directors' Meeting Minutes
March 9, 2026 – 6:00 p.m.
9195 E. Mineral Avenue Centennial, CO 80112

ATENDEES:

Board

Jim Albee, Chair
Renee Anderson, Vice Chair
William Shriver, Treasurer
Sue Roche, Secretary
Kevin Leung, Director
Rich Sokol, Director - Absent
Phil McCart, Director

SMFR Executive Team

John Curtis, Fire Chief
Mike Dell'Orfano, Chief Government Affairs Officer
Kristin Eckmann, Deputy Chief - Communications
Matt Weller, Deputy Chief – Internal Services
Stephanie Corbo – CFO Finance
Camie Chapman, Chief Human Resources Officer
Jake Mayhew, Deputy Chief - Absent
Bob Cole, Legal Counsel

Other Attendees

SMFR Staff

MEETING CALL TO ORDER

Chair Albee called the Regular Meeting of the South Metro Fire Rescue Fire Protection District to order at 6:04 p.m. and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was recited.

ROLL CALL

All board members were in attendance and present.

APPROVAL OF THE AGENDA

Motion: Director Anderson motioned to approve the agenda as presented. Secretary Roche seconded the motion to approve. 7 were in favor, 0 opposed. The motion carried.

CONFLICT OF INTEREST DISCLOSURE

Chair Albee asked if there were any changes to conflict of interest affirmation:

- Director McCart – no changes
- Director Roche – no changes
- Director Anderson – no changes
- Chair Albee- no changes
- Director Shriver – no changes
- Director Sokol – no changes



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PUBLIC COMMENT

There was no public comment

CONSENT AGENDA

1. February 2, 2026, South Metro Fire Rescue Fire Protection District Regular Board Meeting Minutes
2. February 23, 2026, South Metro Fire Rescue Fire Protection District Regular Board Meeting Minutes

Motion: Director Shriver motioned to approve February 2nd and 23rd, 2026 meeting minutes as amended. Secretary Roche second, 7 were in favor and 0 opposed. The motion carried.

ACTION ITEMS

Fourth Quarter 2025 Financial Update - Marina Takacs, Accounting Manager presented the Fourth Quarter 2025 Financial Update, summarizing the district's year-end financial position. The presentation showed the district ended 2025 with a total fund balance of \$95.4 million, an increase of \$9.3 million from 2024, largely driven by growth in the Capital and General Funds. Cash and investments increased by \$10.6 million, with all investments remaining compliant with District policy.

General Fund revenues were led by \$154.1 million in property tax collections and \$16.9 million in ambulance transport revenue, with additional revenue from permits, reimbursements, grants, and asset sales. Total General Fund expenditures were \$182.2 million, or 96.6% of the amended budget, with personnel costs representing the majority of expenditures. Capital projects included continued progress on facility improvements, apparatus purchases, and equipment projects, including the near completion of Station 15. Other funds, including the Building Rental, Cherry Hills Pension, and Self-Insured Medical Funds, remained stable with revenues and expenditures generally aligned with budget expectations. A deeper analysis will be conducted to evaluate the Cherry Hills Pension Fund, with the goal of determining how funds will be allocated once the program has concluded. Overall, the District maintained a strong financial position heading into 2026.

Motion: Director Shriver motioned to approve the draft 4th Quarter Financial Update. Director Sokol second, 7 were in favor and 0 opposed. The motion carried.



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DISCUSSION/POTENTIAL ACTION ITEMS

Sheryl Trent, consultant for Raftelis, presented an overview of the strategic planning process, which began approximately six months prior and incorporated extensive engagement with both internal staff and community stakeholders. The process included meetings with staff at all levels, the Strategic Planning Committee, and the Executive Team, as well as community interviews and surveys with individuals familiar with the organization. Feedback from these efforts was compiled into an engagement report and used to develop the district's strategic framework. The framework was refined through multiple reviews with the steering committee, strategic planning committee, and executive leadership before being presented and discussed in depth during the Board's strategic retreat. The plan is intended to provide high-level policy direction from the Board while allowing flexibility for staff to develop solutions and approaches. The strategic plan will serve as a long-term guide and is expected to be reviewed every three to five years, with periodic progress updates and annual check-ins to ensure continued alignment. The draft review was presented for comments, as well as, Raftelis will be adding additional data and content for the final approval at the March 23, 2026, board meeting. Sheryl encouraged that going forward, it be recommended that this become a working document and be reviewed with the organization on a quarterly basis, as well as posted for community engagement.

INFORMATION ITEMS/COMMENTS:

"Correspondence items in the Board's packet are summarized below as well as other information items that were communicated"

Chief Curtis shared that he engaged in a couple of really nice outreach opportunities with both the Littleton City Council, as well as Centennial City Council. Chief Curtis shared his enthusiasm to be a part of both events, as well as the great feedback he received from officials expressing appreciation for the organization's services and partnership. Including Councilmember Steve Carmine who will be attending our April 20, 2026, board meeting to provide updates on upcoming legislative matters.

Additionally, Chief Curtis participated in the Douglas County Sheriff's Office press conference regarding the implementation of a new high-low siren emergency alert system designed to notify communities during disasters such as wildfires and provide evacuation instructions. This system is currently in the testing phase however it should be a great positive addition.

Chief Curtis shared his reflections following his attendance of the funeral for Kyle Bartlett, West Metro firefighter who died by suicide recently, noting the profound impact such tragedies have on the fire service community. The discussion underscored the importance of continuing focus on behavioral health, wellness, and support resources for district personnel. Chief Curtis expressed appreciation to the Board for its ongoing support of the district's wellness initiatives and the continued future planning of support resources.



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INFORMATION ITEMS/COMMENTS (cont.):

Chief Curtis presented Dawn Poe with a Years of Service Award in recognition of her 10 years of dedicated service to the district. He provided a thoughtful overview of her contributions and congratulated her on her work in both her new role as Executive Assistant to the Fire Chief and her current Support Services position, which she will soon be transitioning to as her successor.

Chief Mayhew showed his appreciation to the organization for their level of service with the mutual aid we participated in on the Blossom Hill Fire in Douglas County recently. Expressing that this could have been a catastrophic day noting the collaboration with the people, counties and resources made for a better outcome.

Director McCart stated that he has completed his review of the Standard of Cover and has several questions he would like to discuss with Chair Albee, Chief Curtis, and Chief Dell'Orfano. He noted that he looks forward to reviewing these items with them and gaining a deeper understanding of the report. He also reported that he attended the Littleton City Council retreat in Boulder last week, and as he was leaving there was a wildfire call. He also noted that he met Sherriff Tyler Brown recently and expressed that Sherriff Brown spoke very highly of South Metro Fire Rescue. He also noted that he is interested in the SWAT program and our medics and hopes to do a ride-a-long

Director Anderson gave special thanks to the PIO Team, specifically Brian Willie, for all their work on the Hi-Low evacuation messaging.

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Director Shriver thanked all who attended the State of Town of Parker last week and was very happy with the turn-out with a special thanks to the Fire Marshals Office for being there.

Director Leung shared that he has attended several meetings for the Crowsnest annexation recently and would like further education on understanding the logistics of South Metro Fire's review of the land use and development process.

Chair Albee echoed Chief Curtis in recognition of Councilmember Steve Carmine recently being appointed to take Christine Sweetland's seat and he noting that he will be our fire service liaison.

EXECUTIVE SESSION

Chair Albee moved to enter executive session at 7:44 p.m. pursuant to Section 24-6-402(4)(b), C.R.S., for the purpose of a conference with the district's legal counsel regarding specific legal questions pertaining to Cordova V. South Metro.

The executive session ended at 9:00 p.m. with no further action needed.



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NEXT MEETINGS

Regular Board of Directors' Meeting to be held on March 23, 2026 at 6:00 p.m. at CORE Electric Cooperative 5496 US-85, Sedalia, CO 80135.

ADJOURNMENT

Chair Albee adjourned the meeting at 9:00 p.m.

Attested by: _____

Date: _____

Apr 6, 2026