



South Metro Fire Rescue Fire Protection District
Regular Board of Directors' Meeting Minutes
June 15, 2026, at 6:00 p.m.
Arapahoe Community Adult Protection Services
1690 W. Littleton Blvd, Littleton, CO 80120

ATENDEES:

Board of Directors Present

Jim Albee, Chair
Renee Anderson, Vice Chair
Sue Roche, Secretary
Kevin Leung, Director
Rich Sokol, Director
Phil McCart, Director

SMFR Executive Team Present

John Curtis, Fire Chief
Mike Dell'Orfano, Chief Government Affairs Officer
Stephanie Corbo – CFO Finance
Camie Chapman, Chief Human Resources Officer
Kristin Eckmann, Deputy Chief Community Services
Bob Cole, Legal Counsel

Board of Directors Absent (Excused)

William Shriver, Treasurer

SMFR Executive Team Absent (Excused)

Matt Weller, Deputy Chief – Internal Operations
Jake Mayhew, Deputy Chief - Operations

Other Attendees

SMFR Staff
Linley Severson, Arapahoe County, Adult Protection Services Program Supervisor
Christen Mason, Arapahoe County Adult Protection Services Supervisor
Aaron Allen, Arapahoe County Community Development and Prevention Adult Protection Consultant

MEETING CALL TO ORDER

Chair Albee called the Regular Meeting of the South Metro Fire Rescue Fire Protection District to order at 6:02 p.m. and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was recited.

ROLL CALL

All board members were in attendance and present except for Treasurer Shriver.

APPROVAL OF THE AGENDA

Motion: Director Leung motioned to approve the agenda as presented. Secretary Roche seconded the motion to approve. 6 were in favor, 0 opposed. The motion carried.



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CONFLICT OF INTEREST DISCLOSURE

Chair Albee asked if there were any changes to conflict of interest affirmation:

- Director McCart – no changes
- Director Roche – no changes
- Director Anderson – no changes
- Chair Albee- no changes
- Director Shriver – absent
- Director Sokol – no changes
- Director Leung – no changes

PUBLIC COMMENT

There was no public comment

CONSENT AGENDA

N/A

PRESENTATIONS

1. Arapahoe County Public Health Program – Adult Protection Services: The June 15, 2026, regular Board of Directors Meeting was held at Arapahoe County Human Services Adult Protective Services located at 1690 W. Littleton Blvd, Littleton, Colorado 80120 at 6:00 p.m. The meeting commenced with a presentation from the Adult Protection Services Team; Linley Severson, Program Supervisor, Christen Mason, Adult Protection Supervisor, and Aaron Allen, Community Development and Prevention Adult Protection Consultant.

Representatives from Arapahoe County Human Services presented an overview of Adult Protection Services (APS) and the Prevention Program. The presentation highlighted demographic trends affecting service demand, including the county's growing older adult population, increasing homelessness among seniors, and other factors contributing to vulnerability among at-risk adults. Staff reviewed APS referral data, noting the volume of referrals received, screening and assignment processes, and the role of prevention services in addressing concerns that do not meet statutory criteria for a formal APS assessment or investigation.



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PRESENTATIONS (cont.)

1. Arapahoe County Public Health Program (cont.):

The presenters explained the APS response process, including traditional and alternative response tracks, risk assessments, investigations, and the Community Development and Prevention Program's efforts to connect adults, families, and community partners with available resources and support services. APS's core principles of self-determination, consent, and least restrictive intervention were discussed, emphasizing the importance of respecting an individual's right to make decisions when they have the capacity to do so. The presentation also outlined the limitations of APS authority, including its inability to compel services for competent adults who choose to decline assistance.

2. Public Health and Adult Protective Services – Mary Friedman, LCSW; Tyson Hungerford, Community Paramedic – South Metro Fire Rescue, presented an overview of the partnership between South Metro Fire Rescue Public Health and Adult Protective Services (APS), highlighting collaborative efforts to support vulnerable adults whose needs extend beyond emergency medical care. The presentation focused on common concerns encountered by emergency responders, including self-neglect, cognitive decline, unsafe living conditions, social isolation, caregiver concerns, and individuals aging in place.

Mary Friedman and Tyson Hungerford emphasized the importance of recognizing and reporting not only abuse and exploitation, as well as situations involving frail elderly adults, individuals with developmental or chronic disabilities, and those unable to safely perform activities of daily living.

The presentation outlined the complementary roles of Public Health and APS in addressing the needs of vulnerable community members. Public Health provides resource navigation, healthcare coordination, case management, and support for frequent utilizers of emergency services, while APS conducts assessments, investigations, capacity evaluations, and protective interventions when appropriate. Tyson Hungerford and Mary Friedman discussed efforts to build a culture of reporting through video training, station-based education, APS referral guidance, and collaboration with APS supervisors from Arapahoe and Douglas Counties.



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PRESENTATIONS (cont.)

2. Public Health and Adult Protective Services – Mary Friedman, LCSW; Tyson Hungerford, Community Paramedic – South Metro Fire Rescue (cont.):

As a result of increased education and awareness, APS referrals from SMFR personnel have grown significantly, increasing from 36 referrals in 2023 to 139 referrals in 2025. Presenters noted that improved understanding of APS processes has increased crew confidence, encouraged earlier identification of concerns, and strengthened coordination between Public Health and APS, creating more opportunities for intervention before situations escalate into crises. The presentation concluded with examples of collaborative referral and follow-up process, emphasizing that successful outcomes are often measured by crises prevented through early intervention, resource coordination, and enhanced support for vulnerable residents.

Mary Friedman expressed her heartfelt gratitude and admiration for Tyson Hungerford, thanking him for his years of dedicated service and valued partnership as he prepares for his retirement on July 2, 2026.

John Curtis, Fire Chief - South Metro Fire Rescue, echoed his appreciation and admiration for Tyson Hungerford, thanking him for his years of dedicated service and expressing gratitude for the strong program he helped establish.

ACTION ITEMS

N/A

DISCUSSION/POTENTIAL ACTION ITEMS

1. 2027 Budget Kick-Off Workshop Timeline & Assumptions – Stephanie Corbo, CFO – South Metro Fire Rescue: Stephanie Corbo, CFO; Mike Smith, Budget Manager; and Ryan Baudoin, Budget Analyst – South Metro Fire Rescue presented the 2027 Budget Kickoff Workshop and reviewed the key assumptions being used to develop the District's long-term financial plan and proposed 2027 budget. Revenue assumptions include modest growth in ambulance transport revenue, permit and plan review fees, specific ownership tax collections, and other miscellaneous revenues. Accounting for anticipated impacts from property tax assessment rate changes, abatements, and uncertainty surrounding the Medicaid Supplemental Fee program.



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DISCUSSION/POTENTIAL ACTION ITEMS

1. 2027 Budget Kick-Off Workshop Timeline & Assumptions: – Stephanie Corbo, CFO – South Metro Fire Rescue (cont.): Stephanie Corbo, CFO, noted that preliminary assessed property values will be available in August and will be incorporated into future budget updates. Expenditure assumptions include a proposed 4.0% salary increase for 2027, consistent with collective bargaining agreements and preliminary market compensation data, continuation of current employee benefit enrollment assumptions, and a 3.7% increase in operating expenses. Planned staffing additions, including future MED 3 response enhancements and additional transport medic positions, were also discussed and identified as placeholders depending on what types of response enhancements we pursue. The presentation also reviewed the District's preliminary capital investment plan, which currently includes approximately \$36.3 million in equipment, facility, and vehicle projects. Major facility projects include station renovation, station rebuilding, fleet center rebuild, and ongoing maintenance needs. Mike Smith outlined the proposed budget development timeline, including division budget reviews, work sessions, revenue and compensation discussions, budget hearings, and final budget adoption scheduled for November 2026.

Stephanie Corbo, CFO stated that the budget team is implementing a more detailed and standardized budget submission process for 2027. Including the approach for departmental operating requests to better identify proposed changes, associated benefits, and impacts to the organization, including the implementation of the strategic plan initiative. The process will include collaboration with division leaders to develop supporting narratives and prioritize requests before presentation to the Board. Future work sessions will provide updates on capital projects, revenue projections, and operational requests, allowing the Board to review major budget components throughout the process. It was emphasized that by October 5, 2026, budget proposal presentation, Board members will have already reviewed and discussed the majority of budget assumptions and requests, with subsequent revisions reflecting Board feedback. The proposed schedule anticipates budget adoption in November 2026, providing additional time for implementation planning and compliance with state filing deadlines. Director Leung requested that future financial reports include a more detailed breakdown of the employee vehicle program due to the difficulty in determining the total cost breakdown in current reporting. He also requested an updated reporting, as the last reporting and briefing on the program was two years ago.



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DISCUSSION/POTENTIAL ACTION ITEMS

1. 2027 Budget Kick-Off Workshop Timeline & Assumptions (*cont.*): Stephanie Corbo, CFO – South Metro Fire Rescue advised the Board and staff that the Finance and Audit Committee is conducting a high-level review to identify the factors that have the greatest impact on the organization's financial model, service levels, and overall budget.

INFORMATION ITEMS

Correspondence items in the Board's packet are summarized below as well as other information items that were communicated:

Remarks:

- John Curtis, Fire Chief reminded the Board that the annual Recognition and Awards Ceremony will be held on June 18, 2026, at Arapahoe Community College at 5:00 p.m. He also reported attending the Metro Chiefs' Conference in Milwaukee, Wisconsin last week, the conference is a national conference for large career fire departments, it is the association between NFPA and IAFC memberships for departments that staff 350 firefighters plus. He noted that he would provide the Board and Executive Team with a future summary of key industry trends, challenges, and best practices discussed at the conference.
- Kristin Eckmann, Deputy Chief, reminded the Board and staff of the upcoming Remembrance Ceremony on Saturday, June 20, 2026, at 9:00 a.m. Mineral Headquarters – 9195 E. Mineral Avenue, Centennial, CO 80112.
- Kevin Leung, Director, recognized Division Chief Mike Burke for his wildfire preparedness presentations at the Highlands Ranch Senior Center, noting positive feedback from community members.
- Phil McCart, Director, expressed appreciation to Tyson Hungerford, Mary Friedman, and Public Health staff for their compassionate and empathetic work serving vulnerable community members.
- Renee Anderson, Vice Chair, commended staff and volunteers for their efforts maintaining the District's Adopt-a-Highway section along University Boulevard and noted the visible improvement in roadway cleanliness. She announced an anticipated absence from the July 6, 2026, board meeting due to previously scheduled travel. She echoed positive feedback was provided regarding the recent community wildfire preparedness program, which included collaboration among South Metro Fire Rescue, the Office of Emergency Management, the Douglas County Sheriff's Office, Highlands Ranch Community Association, Highlands Ranch Metro District, and other community partners.



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Remarks (cont.):

- Jim Albee, Chair, discussed the successful accreditation site visit and commended District personnel for the positive feedback received from peer assessors regarding the professionalism, culture, and commitment of South Metro Fire Rescue employees. He thanked all District personnel for their contributions to the accreditation process and recognized the achievement as a reflection of the organization's commitment to continuous improvement and service excellence. Lastly, he noted that one recommendation from the accreditation team involved conducting a workforce analysis of the Public Health program and expressed interest in reviewing future staffing needs and organizational impacts as the program continues to evolve.

NEXT MEETINGS

Regular Board of Directors' Meeting to be held on July 6, 2026, at 6:00p.m. at 9195 E. Mineral Avenue, Centennial, CO 80112.

ADJOURNMENT

Chair Albee adjourned the meeting at 8:56 p.m.

***** SIGNATURE PAGE FOLLOWS *****



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SIGNATURE PAGE

The foregoing minutes of the Board of Directors Meeting held on 6/15/26, were approved by the Board of Directors on 8/3/26

Attested by: Janice E. Allen

Date: Aug 3, 2026