



## **NOTICE**

# **SPECIAL BOARD MEETING**

**SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT**

**Special Board of Directors' Meeting**

**scheduled for**

**April 17, 2023 at 6:00 p.m.**

**9195 East Mineral Avenue, Centennial, CO**

**Has been moved to**

**TJTC, 2301 W. Chenango Avenue, Littleton, CO**



**SOUTH METRO FIRE RESCUE**  
**Special Board of Directors' Meeting**  
**April 17, 2023**  
**TJTC, 2301 W. Chenango Avenue, Littleton, CO**

**I. DEDICATION CEREMONY**

**II. SPECIAL BOARD MEETING – 6:00 P.M. – Classroom**

**A. MEETING CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**D. PUBLIC COMMENT**

*Public Conduct at Meetings. Comments by members of the public shall be made only during the “Public Comment” portion of the meeting or a specified “Public Hearing,” and shall be limited to three minutes per individual and five minutes per group spokesperson unless additional opportunity is given at the Board’s discretion. Each member of the public wishing to speak shall identify themselves by name, address, and agenda item, if any, to be addressed. Disorderly conduct, harassment, or obstruction of or interference with meetings by physical action, verbal utterance, nuisance or any other means are prohibited. Such conduct may result in removal of person(s) responsible for such behavior from the meeting, a request for assistance from law enforcement, and criminal charges filed against such person(s).*

**E. ACTION ITEMS**

1. Public Hearing – SMFR Resolution No. 2023-06 to Amend 2022 Budget and Appropriate Sums – Miskimins

**F. DISCUSSION ITEMS**

1. Human Performance & Optimization - Powell

**G. INFORMATION ITEMS**

1. Update to Fee Schedules for Fire Code Inspections – Miskimins/Valdez

**H. EXECUTIVE SESSION (upon motion)**

1. Pursuant to §24-6-402(4)(b), for purpose of receiving legal advice on specific legal questions related to the Saiz Claim.

**I. NEXT MEETING(S)**

Regular Board of Directors’ Meeting to be held on May 1, 2023, 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

**J. ADJOURNMENT**

# **SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT**

## **BOARD AGENDA**

**MEETING DATE:** 4/17/2023

**AGENDA ITEM TYPE:** ACTION ITEM

**SUBJECT:** 2022 Budget Amendment Resolution

**BACKGROUND:** Higher than anticipated medical claim activity caused the Self-Insured Medical Fund to exceed the original 2022 budget by \$2.4 million resulting in the need to amend the original 2022 budget for this fund.

**RECOMMENDATION:** Staff recommends the Board approve the 2022 Budget Amendment Resolution.

**SUBMITTED BY:** Dillon Miskimins

**APPROVED BY:** Bob Baker



ATTEST:

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William Shriver, Treasurer  
Board of Directors

# **SOUTH METRO FIRE RESCUE**

## **BOARD AGENDA**

**MEETING DATE:** 4/17/2023

**AGENDA ITEM TYPE:** INFORMATION ITEM

**SUBJECT:** Amended Resolution to Adopt Fee Schedule for Fire Code Inspections

**BACKGROUND:** Included are redlined and clean versions of changes made to the recommended resolution to update the Fire Marshal's office fee schedule. In addition to adding language around the intent to offset reasonable costs, it was determined that assessing and collecting credit cards fees would be more streamlined if we contained the processing fee within the permit fees themselves. You'll notice a slight increase in the permit fees for this reason.

**RECOMMENDATION:** [Click here to enter text.](#)

**SUBMITTED BY:** Dillon Miskimins

**APPROVED BY:** Bob Baker

# **SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT**

## **RESOLUTION NO. 2023-07**

### **A RESOLUTION REPEALING AND READOPTING A FEE SCHEDULE for FIRE CODE INSPECTIONS**

WHEREAS, the South Metro Fire Rescue Fire Protection District (the “District”) is a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Article 1, Colorado Revised Statutes; and

WHEREAS, Sections 32-1-1002 (d) and (e), C.R.S., authorize fire protection districts to adopt and enforce fire codes and to fix and from time to time increase or decrease fees and charges for fire code inspections; and

WHEREAS, the District incurs certain costs in order to provide inspections and plan reviews pursuant to the International fire Code (“Fire Code Inspections”); and

WHEREAS, the Board previously adopted various fee schedules for Fire Code Inspections in an effort to offset the reasonable costs of providing Fire Code Inspections; and

WHEREAS, due to increased costs, the Board hereby finds that it is necessary and desirable to repeal the previously adopted fee schedules and re-adopt a new cumulative fee schedule, which will help offset the reasonable costs incurred by the District for providing Fire Code Inspections.

### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT AS FOLLOWS:**

1. **Repeal of Previous Fee Schedules.** The Board hereby repeals the all previous fee schedules for Fire Code Inspections adopted by the Board, including without limitation the fee schedules adopted by reference in Resolution No. 2019-11, Resolution No. 2020-03, and Resolution No. 2020-09.
2. **Adoption of Fee Schedule.** The Board hereby adopts the Fee Schedule attached hereto as Exhibit A.
3. **Fire Chief to Adjust Fees.** The Fire Chief may periodically adjust the Fee Schedule by Order of the Fire Chief without further Board action, so long as such adjustments do not exceed the increase of the most recent Denver-Aurora-Lakewood urban consumer price index (CPI-U). In addition, the Fire Chief may delegate such authority to the Chief Financial Officer.

4. **Fire Marshal Authority to Reduce or Waive Fees.** The Fire Marshal shall be authorized to reduce or waive the fees in the Fee Schedule based upon the circumstances of specific projects which are determined, in his or her sole discretion, to result in reduced or nominal costs to the District for the services provided.

5. **Waiver for Governmental Entities.** The Fire Chief shall be authorized to reduce or waive the fees in the Fee Schedule, except punitive fees, for governmental entities, including, but not limited to counties, municipalities, schools and special districts, when determined by the Fire Chief in his sole discretion that either (i) the governmental entity provides reciprocal services or benefits to be of approximately equal benefit to the District, or (ii) the governmental entity's project or special event will result in reduced or nominal costs to the District for the services provided. Punitive fees include, without limitation, re-inspection, after hours inspection, and re-submittals after the first re-submittal.

6. **Severability.** If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.

7. **Effective Date.** This Resolution shall take effect and be enforced as of May 1, 2023.

Adopted this 1st day of May 2023.

SOUTH METRO FIRE RESCUE FIRE  
PROTECTION DISTRICT

By: \_\_\_\_\_

Jim Albee, Chair

Attest:

\_\_\_\_\_  
Sue Roche, Secretary

**EXHIBIT A**

**Fee Schedule**

Draft

**Plan Review & Inspection Fee Schedule FY2023**  
**South Metro Fire Rescue**

Work Item	2023 Plan Check Cost	2023 Inspection Cost	2023 Total Cost
<b>FIRE PROTECTION SYSTEMS</b>			
NFPA 13 System Modification: ≤ 50 Sprinkler Heads	\$ 95.39	\$ 216.28	\$ 311.67
NFPA 13 System Modification: 51-300 Sprinkler Heads	\$ 158.97	\$ 216.28	\$ 375.25
NFPA 13 System Modification: > 300 Sprinkler Heads	\$ 222.56	\$ 540.70	\$ 763.26
NFPA 13R System Modification	\$ 163.35	\$ 708.85	\$ 872.20
NFPA 13D System Modification	\$ 160.12	\$ 316.99	\$ 477.11
Hydraulic Calculation Modifier (in addition for all) - Modification	\$ 112.22	\$ 598.40	\$ 710.62
Fire Alarm System (sprinkler monitoring only)	\$ 194.61	\$ 747.41	\$ 942.02
Fire Alarm System Modification Base Fee	\$ 124.64	\$ 292.45	\$ 417.09
Plus Additional Device (per device)	\$ 2.24	\$ 3.30	\$ 5.54
Fire Alarm Control Panel Replacement	\$ 147.59	\$ 441.69	\$ 589.28
Plus Additional Device (per device)	\$ 2.24	\$ 3.30	\$ 5.54
Alternative Suppression Systems / Dry Chemical Suppression Systems	\$ 276.08	\$ 559.02	\$ 835.10
Suppression Component Only	\$ 224.45	\$ 309.22	\$ 533.67
Alarm Component Only	\$ 169.47	\$ 289.42	\$ 458.89
Underground Fire Line (UFL)	\$ 135.10	\$ 427.25	\$ 562.35
Fire Pump	\$ 213.72	\$ 371.92	\$ 585.64
Standpipe	\$ 173.90	\$ 659.92	\$ 833.82
Back Flow Preventer	\$ 116.11	\$ 140.25	\$ 256.36
Hood & Duct Fire Protection (per hood)	\$ 143.53	\$ 215.10	\$ 358.63
<b>WATER SUPPLY</b>			
Commercial Water Distribution System	\$ 148.81	\$ -	\$ 148.81
Residential Water Distribution System	\$ 143.86	\$ 199.65	\$ 343.51
Cistern for Fire Protection	\$ 206.59	\$ 534.60	\$ 741.19
<b>BUILDING SYSTEMS</b>			
Radio Amplification (Emergency Responder Radio Coverage System)	\$ 114.55	\$ 204.08	\$ 318.63
Battery System (UPS)	\$ 167.00	\$ 276.83	\$ 443.83
Photovoltaic System	\$ 191.97	\$ 207.75	\$ 399.72
Medical Gas System (per system)	\$ 170.59	\$ 735.41	\$ 906.00
Refrigeration System (per system)	\$ 173.01	\$ 209.05	\$ 382.06
Spray Booths or Spray Rooms	\$ 165.24	\$ 166.11	\$ 331.35
Mixing Rooms	\$ 165.24	\$ 166.11	\$ 331.35
Generators	\$ 176.50	\$ 335.07	\$ 511.57
Combustible Dust Collection	\$ 495.66	\$ 197.27	\$ 692.93
Access Control Systems	\$ 127.59	\$ 179.09	\$ 306.68
<b>DEMOLITIONS</b>			
Tenant Improvement Demolition	\$ 104.68	\$ 330.16	\$ 434.84
Fire Alarm Demolition	\$ 151.98	\$ 161.01	\$ 312.99
Sprinkler System Demolition	\$ 105.17	\$ 133.98	\$ 239.15
Access Control Demolition	\$ 107.45	\$ 144.71	\$ 252.16
<b>OPERATIONAL PERMITS</b>			
Fireworks Display	\$ 124.86	\$ 1,088.01	\$ 1,212.87
Fireworks Sales (includes temporary tent fees when combined with firework sales)	\$ 120.05	\$ 515.50	\$ 635.55
Indoor Pyrotechnics Display (proximate audience pyrotechnics including fire effects)	\$ 144.33	\$ 388.67	\$ 533.00
Carnival or Special Amusement Building	\$ 118.40	\$ 419.45	\$ 537.85
Explosives manufacturing, storage, sales, or use	\$ 308.63	\$ 688.72	\$ 997.35
Open Burning	\$ 123.12	\$ 332.00	\$ 455.12
<b>HAZARDOUS MATERIALS</b>			
AST Installation	\$ 112.22	\$ 329.70	\$ 441.93
AST Removal	\$ 121.51	\$ 244.02	\$ 365.53
UST Installation	\$ 131.92	\$ 609.50	\$ 741.42
UST Removal	\$ 110.35	\$ 182.06	\$ 292.41
Compressed Gas Systems (per system)	\$ 218.23	\$ 200.44	\$ 418.67
LP- Gas Temporary Installation (Temporary Heat, Construction Site Install, etc.)	\$ 138.35	\$ 205.14	\$ 343.49
LP- Gas Permanent Installation	\$ 138.35	\$ 205.14	\$ 343.49
LP-Gas Tank Cages (i.e. propane exchange)	\$ 159.95	\$ 112.36	\$ 272.31
<b>MISCELLANEOUS FEES</b>			
High Piled Combustible Storage	\$ 166.30	\$ 188.06	\$ 354.36
Vehicle Access Gates	\$ 134.06	\$ 166.59	\$ 300.65
Temporary Access Road Agreement	\$ 140.11	\$ 218.01	\$ 358.12
Alternative Materials & Methods	\$ 141.53	\$ -	\$ 141.53
<b>WORK ITEMS NOT IN THE CURRENT FEE STRUCTURE</b>			
Building Demolition	\$ 88.75	\$ 71.08	\$ 159.83
Change of Use	\$ 158.89	\$ 372.96	\$ 531.85
Fire Safety Emergency Plan	\$ 103.96	\$ -	\$ 103.96
Foam System	\$ 327.32	\$ 399.30	\$ 726.62
HazMat Chemical Inventory	\$ 233.04	\$ 172.18	\$ 405.22
HazMat Management Plan	\$ 263.73	\$ -	\$ 263.73
Parker (inspection cost will be charged on an hourly basis)	\$ 61.73	\$ 160.99	\$ 222.72
Photoluminescent Egress Path Marking	\$ 141.78	\$ 279.95	\$ 421.73
Pool	\$ 201.43	\$ 156.69	\$ 358.12
Residential Building	\$ 181.61	\$ 215.32	\$ 396.93
Single Family Residential Development	\$ 112.66	\$ -	\$ 112.66
Smoke Control System	\$ 289.92	\$ 2,998.45	\$ 3,288.37
Special Use	\$ 132.54	\$ 155.80	\$ 288.34
Temporary Standpipe	\$ 140.28	\$ 197.36	\$ 337.64

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WHEREAS, the District ~~has determined~~ incurs certain costs in order to provide inspections and plan reviews pursuant to the International fire Code (“Fire Code Inspections”); and

WHEREAS, the Board previously adopted various fee schedules for Fire Code Inspections in an effort to offset the reasonable costs of providing Fire Code Inspections; and

WHEREAS, due to increased costs, the Board hereby finds that the it is necessary and desirable to repeal of the Previous Fee Schedules the previously adopted fee schedules and re-adoption of a new cumulative fee schedule (the “Fee Schedule”) is necessary to, which will help offset the reasonable costs incurred by the District for inspections and plan reviews conducted pursuant to the International Fire Code providing Fire Code Inspections.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT AS FOLLOWS:**

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2. **Adoption of Fee Schedule.** The Board hereby adopts the Fee Schedule attached hereto as Exhibit A.

~~3. **Payment Processing Fees.** The Board hereby authorizes the Fire Chief to approve the collection of fees associated with the processing of credit card transactions and/or checks, provided that such fees do not exceed 4.5% of each transaction.~~

**4.3. Fire Chief to Adjust Fees.** The Fire Chief may periodically adjust the Fee Schedule by Order of the Fire Chief without further Board action, so long as such adjustments do not exceed the increase of the most recent Denver-Aurora-Lakewood urban consumer price index (CPI-U). In addition, the Fire Chief may delegate such authority to the Chief Financial Officer.

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**7.6. Severability.** If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.

**8.7. Effective Date.** This Resolution shall take effect and be enforced as of May 1, 2023.

Adopted this ~~3rd~~ 1st day of ~~April~~ May 2023.

SOUTH METRO FIRE RESCUE FIRE  
PROTECTION DISTRICT

By: \_\_\_\_\_  
Jim Albee, Chair

Attest:

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Sue Roche, Secretary

**EXHIBIT A**

**Fee Schedule**