South Metro Fire Rescue  
Volunteer Firefighter Pension Board of Trustees’ 
Regular Meeting Minutes  
August 3, 2020

Present:  
Jack Gilliland, Vice Chair  
William Shriver  
Hank Eng  
Sue Roche  
Jim Albee  
Renee Anderson  
Cindy Hathaway  
Alison Rausch  
Walt Burns  
Bob Baker, Fire Chief (absent)  
Mike Dell’Orfano Assistant Chief  
Vince Turner, Assistant Chief  
Jon Adams, Assistant Chief  
Kevin Milan, Assistant Chief  
Jerry Rhodes, Assistant Chief  
Dillon Miskimins, Chief Financial Officer  
Isela Nejbauer, Chief Human Resources Officer  
Kristin Eckmann, Chief Communications Officer  
Bob Cole, Legal Counsel

Others:  
SMFR Staff Members, SM Foundation Board Members

MEETING CALL TO ORDER  
Chair Albee called the meeting to order at 6:04 p.m.

PLEDGE OF ALLEGIANCE  
Chair Albee led the pledge of allegiance to the United States of America.

CONSENT AGENDA  
May 18, 2020 Regular SMFR Volunteer Firefighter Pension Board of Trustees’ Meeting Minutes  
Second Quarter 2020 Allocation Reports

At the Board’s request, CFO Miskimins confirmed that an actuarial study is done every two years to set the contribution rates for the plans, which are included in the budgeting process, and this is year one of the actuarial study. Legal Counsel Cole confirmed that the SMFRVFF Pension BOT can set the actuarial rate higher than recommended by the FPPA Board if it is determined financially sound. CFO Miskimins states he believes the percentage was just reduced from 6.5 to 6 percent but will follow up and advise.

A motion was made by Walt Burns and seconded by Hank Eng to approve the consent agenda as presented. All were in favor and the motion carried.

ACTION ITEMS  
Oath of Office – Assistant to the Fire Chief Barb Andrews administered the Oath of Office for the South Metro Fire Rescue Volunteer Firefighter Pension Board of Trustees Volunteer Representative Walt Burns.

Election of Officers – Chief Dell’Orfano reminded that according to the bylaws, the Board of Trustees needs to elect officers annually in August. The President and Treasurer are intended to be the same as the SMFR District President and Treasurer. Therefore, the Board of Trustees needs to elect a Vice President and a secretary.

Vice Chair – William Shriver nominated and Hank Eng seconded Jack Gilliland for Vice Chair. Jack Gilliland accepted the nomination. All were in favor and Jack Gilliland was elected as Vice Chair.
Secretary – Jim Albee nominated and William Shriver seconded Hank Eng for Secretary. Hank Eng accepted the nomination. All were in favor and Hank Eng was elected as Secretary.

DISCUSSION ITEMS
N/A

INFORMATION ITEMS
N/A

EXECUTIVE SESSION
There was no motion to convene to executive session.

NEXT MEETING
Regular Board of Trustees’ Meeting to be held on November 2, 2020, at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

ADJOURNMENT
Chair Albee adjourned the meeting at 6:15 p.m.

Attested by [Signature] Date 11/02/2020