South Metro Fire Rescue Volunteer Firefighter Pension Board of Trustees' Regular Meeting Minutes May 18, 2020

Present:

Jack Gilliland, Vice Chair

William Shriver Hank Eng Sue Roche Jim Albee Renee Anderson

Cindy Hathaway

Walt Burns

Bob Baker, Fire Chief

Mike Dell'Orfano Assistant Chief Vince Turner, Assistant Chief Jon Adams, Assistant Chief Kevin Milan, Assistant Chief Jerry Rhodes, Assistant Chief

Dillon Miskimins, Chief Financial Officer

Isela Nejbauer, Chief Human Resources Officer Kristin Eckmann, Chief Communications Officer

Bob Cole, Legal Counsel

Others:

Former South Metro/Cunningham Authority Board & CFPD Advisory Board Members

This meeting was conducted via video conference

MEETING CALL TO ORDER

Director Shriver called the meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE

Director Shriver led the pledge of allegiance to the United States of America.

INTRODUCTIONS OF BOARD AND STAFF - Vice-Chair Gilliland

CONSENT AGENDA

November 4, 2019 Regular SMFR Volunteer Firefighter Pension Board of Trustees' Meeting Minutes Fourth Quarter 2019 and First Quarter 2020 Allocation Reports

A motion was made by Hank Eng and seconded by Renee Anderson to approve the consent agenda as presented. All were in favor and the motion carried.

ACTION ITEMS

2020 Election Schedule – Chief Dell'Orfano reminded that according to the bylaws, the Board of Trustees is composed of the SMFR District board and two "Member Trustees". The Member Trustees serve staggered, two-year terms and each year one of the two positions is up for election. The bylaws outline the methodology for the election process, but the board needs to approve the schedule and details of receiving nominations and conducting the mail ballot election. For 2020, Walt Burns' position is up for election and staff proposes to follow the same process as 2019 with the schedule presented.

At the Board's request, Chief Dell'Orfano estimated there are approximately 50 volunteers in the three remaining plans and outlined the qualifications to serve as a Member Trustee.

A motion was made by Hank Eng and seconded by Walt Burns to approve the 2020 Election Schedule as presented. All were in favor and the motion carried.

SMFR Vol. Pension BOT Resolution 2020-01 – Repealing Terminating the South Metro Fire Rescue Old Hire Pension Plan – CFO Miskimins reported that SMFR inherited Castlewood's Old Hire Pension Fund through its various mergers. The fund no longer contains any beneficiaries and thus needs to be closed and Staff recommends the board approve the resolution terminating the fund. Any remaining funds would be used to terminate the administration of the plan.

A motion was made by Renee Anderson and seconded by William Shriver to approve SMFR Vol. Pension BOT Resolution 2020-01 – Repealing Terminating the South Metro Fire Rescue Old Hire Pension Plan as presented. All were in favor and the motion carried.

SMFR Vol. Pension BOT Resolution No. 2020-02 – Repealing Terminating the South Mero Fire Rescue Volunteer Pension Plan (Formerly Castlewood Fire) – CFO Miskimins reported that SMFR inherited Castlewood's Volunteer Pension Fund through its various mergers. The fund no longer contains any beneficiaries and thus needs to be closed and Staff recommends the board approve the resolution terminating the fund. Any remaining funds would be used to terminate the administration of the plan.

A motion was made by Jack Gilliland and seconded by Walt Burns to approve SMFR Vol. Pension BOT Resolution 2020-02 – Repealing Terminating the South Metro Fire Rescue Volunteer Pension Plan (Formerly Castlewood Fire) as presented. All were in favor and the motion carried.

DISCUSSION ITEMS

N/A

INFORMATION ITEMS

N/A

EXECUTIVE SESSION

There was no motion to convene to executive session.

NEXT MEETING

Regular Board of Trustees' Meeting to be held on August 3, 2020, at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

ADJOURNMENT

A motion was made by Hank Eng and seconded by Renee Anderson to adjourn the meeting at 6:17 p.m. All were in favor and the motion carried.

Attested by James alle Date August 3, 2020