



SOUTH METRO FIRE RESCUE
Special Board of Directors' Meeting
July 20, 2020
9195 East Mineral Avenue, Centennial, CO

I. SPECIAL BOARD MEETING – 6:00 P.M. – Board Room

A. MEETING CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENT

Public Conduct at Meetings. Comments by members of the public shall be made only during the “Public Comment” portion of the meeting or a specified “Public Hearing,” and shall be limited to three minutes per individual and five minutes per group spokesperson unless additional opportunity is given at the Board’s discretion. Each member of the public wishing to speak shall identify themselves by name, address, and agenda item, if any, to be addressed. Disorderly conduct, harassment, or obstruction of or interference with meetings by physical action, verbal utterance, nuisance or any other means are prohibited. Such conduct may result in removal of person(s) responsible for such behavior from the meeting, a request for assistance from law enforcement, and criminal charges filed against such person(s).

E. CONSENT AGENDA

Consent Agenda items are provided for study in the Board packets and introduced in the General Session for the Board’s review. They can be adopted by a single motion. All resolutions and proposed actions must be read by title prior to a vote on the motion. Any Consent Agenda items may be removed at the request of a Director and heard separately or tabled.

N/A

F. ACTION ITEMS

1. SMFR Resolution No. 2020-10 Repealing and Adopting a Fee Schedule for Ambulance and EMS Services - Miskimins

G. DISCUSSION ITEMS

1. Handling Media Requests - Eckmann
2. Long-Term Capital Planning - Miskimins
 - a. Response performance
 - b. Stations/facilities
 - c. Apparatus
 - d. Financial overview

H. INFORMATION ITEMS

I. EXECUTIVE SESSION (upon motion)

J. NEXT MEETING

Regular Board of Directors' Meeting to be held on August 3, 2020, 6:00 p.m. at 9195 E. Mineral Avenue, Centennial, CO.

K. ADJOURNMENT

SOUTH METRO FIRE RESCUE

BOARD AGENDA

MEETING DATE: 7/20/2020

AGENDA ITEM TYPE: ACTION ITEM

SUBJECT: Resolution to adopt Ambulance Transport Fees

BACKGROUND: Enclosed is a resolution that sets the fee schedule for ambulance transports at a base fee of \$1,270.00 and a per mile fee of \$15.00.

At the last board meeting there was some conversation about charging for incidentals – certain procedures and medications – above and beyond the base fee and per mile fee. While it has been South Metro’s past practice to charge these incidentals, the transport fee analysis includes the cost of these incidentals in their determination of the base fee and/or the per mile fee. Therefore, it is staff’s recommendation that we no longer charge for these incidentals.

In our review of other departments, we found that the majority we spoke with only charged a base fee and a mileage fee. The City of Castle Rock and City of Westminster Fire both charge for certain incidentals, but with a much lower base fees. Some departments charged different rates for an Advanced Life Saving transport versus a Basic Life Saving transport.

Finally, we are able to accommodate the new fee schedule being effective immediately.

RECOMMENDATION: Staff recommends the Board approve the resolution as drafted.

SUBMITTED BY: Dillon Miskimins

APPROVED BY: Vince Turner

SOUTH METRO FIRE RESCUE FIRE PROTECTION DISTRICT

RESOLUTION NO. 2020-10

**A RESOLUTION REPEALING AND READOPTING A FEE SCHEDULE for
AMBULANCE AND EMS SERVICES**

WHEREAS, the South Metro Fire Rescue Fire Protection District (the “District”) is a quasi-municipal corporation and political subdivision of the State of Colorado and a duly organized and existing special district pursuant to Title 32, Article 1, Colorado Revised Statutes; and

WHEREAS, Sections 32-1-1002 (e), C.R.S., authorize fire protection districts to adopt and enforce fire codes and to fix and from time to time increase or decrease fees and charges for ambulance and emergency medical services and extrication, rescue and safety services provided in furtherance of ambulance or emergency medical services (“Ambulance and EMS Services”); and

WHEREAS, by the District has previously adopted a fee schedule for Ambulance and EMS Services; and

WHEREAS, after a review and analysis of the costs of providing Ambulance and EMS Services the District has determined that the repeal of all previous fee schedules for Ambulance and EMS Services and re-adoption of the 2020 Ambulance and EMS Services Fee Schedule is necessary to help offset the costs incurred by the District for Ambulance and EMS Services;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
DIRECTORS OF THE SOUTH METRO FIRE RESCUE FIRE PROTECTION
DISTRICT AS FOLLOWS:**

1. **Repeal of Previous Fee Schedules.** The Board hereby repeals all prior fee schedules associated with the provision of Ambulance and EMS Services.

2. **Adoption of 2020 Ambulance and EMS Services Fee Schedule.** The Board hereby adopts the 2020 Ambulance and EMS Services Fee Schedule attached hereto as Exhibit A.

3. **Payment Processing Fees.** The Board hereby authorizes the Fire Chief to approve the collection of fees associated with the processing of credit card transactions and/or checks, provided that such fees do not exceed 4.5% of each transaction.

4. **Fire Chief to Adjust Fees.** The Fire Chief may periodically adjust the Fee Schedule by Order of the Fire Chief without further Board action, so long as such adjustments do not exceed the increase of the most recent Denver-Aurora-Lakewood

urban consumer price index (CPI-U). In addition, the Fire Chief may delegate such authority to the Chief Financial Officer.

5. **Fire Chief Authority to Reduce or Waive Fees.** The Fire Chief is authorized to reduce or waive the fees in the Fee Schedule based upon adopted standards regarding indigency, ability to pay, and policies for collection of delinquent accounts. The Fire Chief may delegate such authority to the Chief Financial Officer.

6. **Severability.** If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.

7. **Effective Date.** This Resolution shall take effect and be enforced as of July 20, 2020.

Adopted this 20th day of July 2020.

SOUTH METRO FIRE RESCUE FIRE
PROTECTION DISTRICT

By: _____
Jim Albee, Chair

Attest:

Hank Eng, Secretary

EXHIBIT A

Fee Schedule

Base Fee: \$1,270.00

Fee per Mile: \$15.00

SOUTH METRO FIRE RESCUE

BOARD AGENDA

MEETING DATE: 7/20/2020

AGENDA ITEM TYPE: DISCUSSION ITEM

SUBJECT: Handling Media Requests

BACKGROUND: The Board has asked that I provide an overview of how to handle media inquiries should they receive them.

RECOMMENDATION: [Click here to enter text.](#)

SUBMITTED BY: Kristin Eckmann

APPROVED BY: Chief Turner

SOUTH METRO FIRE RESCUE

BOARD AGENDA

MEETING DATE: 7/20/2020

AGENDA ITEM TYPE: DISCUSSION ITEM

SUBJECT: Long-Term Capital Projects

BACKGROUND: As a continuation of our ongoing conversations related to long-term planning, Staff will discuss long-term capital projects. Information will be presented on potential future station locations and the impact to response times, other future facility needs and the fleet replacement schedule. A long-term capital planning schedule is attached.

RECOMMENDATION: [Click here to enter text.](#)

SUBMITTED BY: Dillon Miskimins

APPROVED BY: Chief Turner

**South Metro Fire Rescue
Long Term Capital Improvement Plan
Combined Funds**

FORECAST

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Total
Equipment												
EMS equipment - Lifepaks	-	-	-	-	-	513,333	513,333	513,333	513,333	513,333	513,335	3,080,000
Power Load and Prams Leases	84,844	149,844	121,563	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	876,251
Total Equipment	84,844	149,844	121,563	65,000	65,000	578,333	578,333	578,333	578,333	578,333	578,335	3,956,251
Facilities												
Logistics warehouse	-	5,500,000	-	-	-	-	-	-	-	-	-	5,500,000
Existing facilities maintenance / remodels	365,000	1,060,000	1,123,600	1,191,016	1,262,477	1,338,226	1,418,519	1,503,630	1,593,848	1,593,848	1,689,479	14,139,643
New stations	6,608,723	1,569,024	-	825,189	8,251,890	-	-	-	985,940	9,859,401	-	28,100,167
MFTIC buyout	392,768	-	-	-	-	-	-	-	-	-	-	392,768
Remodel to add showers at JSF or MFTC	-	1,000,000	-	-	-	-	-	-	-	-	-	1,000,000
Sale of properties / land	-	(1,000,000)	-	-	-	-	-	-	-	-	-	(1,000,000)
Facilities Total	7,366,491	8,129,024	1,123,600	2,016,205	9,514,367	1,338,226	1,418,519	1,503,630	2,579,788	11,453,249	1,689,479	48,132,578
Vehicles Total	2,724,855	4,709,750	4,688,019	4,428,151	4,933,722	5,104,258	5,316,242	5,914,628	5,900,454	6,396,114	4,683,581	54,799,774
Total Capital Projects	10,176,190	12,988,618	5,933,182	6,509,356	14,513,089	7,020,817	7,313,094	7,996,591	9,058,575	18,427,696	6,951,395	106,888,602