

South Metro Fire Rescue  
Regular Board of Directors' Meeting Minutes  
August 17, 2015

Present:	Laura Simon, Chairperson	Bob Baker, Fire Chief (absent)
	Rich Sokol, Vice Chairperson	Mike Dell'Orfano, Deputy Fire Chief
	David Jackson, Treasurer	Bill Potts, Assistant Chief
	Hank Eng, Secretary	Vince Turner, Assistant Chief
	Jim Olmsted, Assistant Secretary	Kevin Milan, Assistant Chief
		Matt Dalton, Legal Counsel
		Barb Andrews, Executive Assistant

Others            Parker Fire Protection District Board of Directors  
Present:         SMFR Authority Personnel, MetCom personnel

#### MEETING CALL TO ORDER

Laura Simon called the meeting to order at 5:56 p.m.

#### PLEDGE OF ALLEGIANCE

Laura Simon led the pledge of allegiance to the flag of the United States of America.

#### PUBLIC HEARING

Chief Dell'Orfano opened the public hearing for the Exclusion of Property into the Parker Fire Protection District with a PowerPoint presentation which included the following highlights:

- District boundary changes
- Reasons for consolidation, to include:
  - History of cooperation between the departments
  - Mill levy differences, competition
  - Leadership
  - Efficiencies and Improvements
  - Offerings (Parker – cash, mill levy for transition & South Metro – assessed values)
- Results:
  - Accredited as individual departments and as an Authority
  - 2011/2012 economic downturn:
    - Debt paid
    - Strong reserves
    - Lowered PFPD mill levy
  - Comprehensive Emergency Management Plan
  - Joint Fire/Police Facility with Cherry Hills Village
  - 2 recruit academies
  - Station re-builds have begun
  - Regional Cooperation
    - Fire investigations
    - GIS/data analysis
    - CAD consolidation
    - Aurora auto-aid agreement
  - Advanced Resource Medic (ARM)

- Medical self-insurance
- New Fire Chief
- Permit improvements
- Health & Wellness program
- Emergency incidents
  - Total response time goals met: 90-93% of the time
  - Depth of resources
  - Command Training Center

Chief Dell'Orfano confirmed that the Public Hearing had been properly posted through Legal Counsel Dalton's office in the newspapers and in the Authority's newsletter.

There was no public comment and the hearing was continued to the December Authority meeting.

**PUBLIC COMMENT**

There was no public comment and the session was closed.

**CONSENT AGENDA**

July 27, 2015 Regular Board of Directors' Meeting Minutes

A motion was made by David Jackson and seconded by Jim Olmsted to approve the consent agenda as presented. All were in favor and the motion carried.

**NEW BUSINESS**

There was no new business for discussion.

**OLD BUSINESS**

There was no new business for discussion.

**EXECUTIVE SESSION**

There was no motion to convene to executive session.

**ACTION ITEM**

Resolution No. 2015-06 Adopting Administrative Fees for Inclusions and Exclusions of Property – Chief Bloomquist reviewed the proposed resolution to guide future decision making on whether the District recoups the cost of legal fees for inclusions/exclusions of properties. In general, legal costs will be recovered. However, the resolution allows the District to absorb the legal costs associated with including or excluding property that meet the following criteria: properties where SMFRA has been collecting taxes but the primary responding agency has not taken steps to exclude the District; properties needing clean-up within existing SMFRA boundaries; properties outside SMFRA's boundaries that are not paying taxes to any fire jurisdiction but the District is the primary responding agency. The legal costs for the inclusion/exclusion process is approximately \$800 to \$1,200. These fees are subject to periodic increases and this fee schedule will be revised accordingly. Circumstances where the District charges for the inclusion/exclusion process, a deposit of \$800 will be required before beginning the process.

A motion was made by Hank Eng and seconded by Jim Olmsted to approve the Resolution No. 2015-07 Adopting Administrative Fees for Inclusions and Exclusions of Property as presented. All were in favor and the motion carried.

Post Consolidation Board of Directors – Chief Dell’Orfano reminded that discussion of this item occurred at the July 27<sup>th</sup> meeting along with a determination of the process for selecting the 7 members of the new board of directors. Legal Counsel Cole reported that each board member individually provided him with the three members that they recommend to continue on the board post-consolidation. It was very close. The three chosen board members are David Jackson, Laura Simon and Rich Sokol.

A motion was made by Jim Olmsted and seconded by Hank Eng to approve David Jackson, Laura Simon and Rich Sokol as the South Metro Fire Rescue members on the Post-Consolidation South Metro Fire Rescue board. All were in favor and the motion carried.

The meeting was paused at 6:19 p.m.

The meeting reconvened at 7:23 p.m.

Amendment of the South Metro Fire Rescue Authority Creation and Pre-Inclusion Agreement – Chief Dell’Orfano informed that the proposed amendment allows each district to approve the overall 7 members of the post-consolidation board and delegates the future approval of board member district boundaries to the Authority board.

A motion was made by Rich Sokol and seconded by David Jackson to approve an Amendment of the South Metro Fire Rescue Authority Creation and Pre-Inclusion Agreement to reflect the designation of three members of the Parker Fire Board following the inclusion of South Metro Fire Rescue. All were in favor and the motion carried.

#### NEXT MEETING

The next Regular Board of Directors’ meeting to be held on September 30, 2015, 5:45 p.m. at 9195 East Mineral Avenue, Centennial, CO.

#### ADJOURNMENT

A motion was made by Hank Eng and seconded by David Jackson to adjourn the meeting at 7:28 p.m. All were in favor and the motion carried.

Attested by     *LS*     Date     9/30/15