

South Metro Fire Rescue Fire Protection District
Special Board of Directors' Meeting Minutes
March 20, 2023

Present:	Jim Albee, Chair	Bob Baker, Fire Chief
	Renee Anderson, Vice Chair	Mike Dell'Orfano, Chief Govt. Affairs Officer
	William Shriver, Treasurer	John Curtis, Deputy Chief – Emergency Services
	Sue Roche, Secretary	Jon Adams, Deputy Chief - Internal Services
	Kevin Leung	Kristin Eckman, Deputy Chief – Community Services (absent)
	Rich Sokol	Dillon Miskimins, CFO Business Services
	Bruce Stahlman	Camie Chapman, CHRO Employee Services
		Bob Cole, Legal Counsel (absent)

Others Present: SMFR Staff Members

MEETING CALL TO ORDER

Chair Albee called the Special Meeting of the South Metro Fire Rescue Fire Protection District to order at 6:14 p.m. and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Chair Albee led the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

All of the Board members were present in person.

PUBLIC COMMENT

N/A

WELCOME

Chief Dell'Orfano welcomed everyone to Sterling Ranch and provided an overview of the planned development for 12,000 homes spread throughout nine villages that will house more than 30,000 residents on 3,400 acres. So far 1,920 homes have been sold and 1,763 of those are occupied as well as 300 apartments under construction along with 1,300 acres of open space. Staff is working with the developer to determine a location for a future fire station.

DISCUSSION ITEMS

2022 Budget Amendment Resolution – CFO Miskimins provided an overview of SMFR's Self-Funded Medical Insurance, highlighting:

- What is Self-Insurance
- Benefits of Self-Insurance
- Reinsurance (Stop-Loss)
- Broker Relationship
- Plan Performance

CFO Miskimins added that higher than anticipated medical claim activity caused the Self-Insured Medical Fund to exceed the 2022 budget by \$1.4 million, resulting in the need to amend the original 2022 budget for this fund. A copy of the resolution was included in the Board packet and staff will ultimately be recommending the Board approve the amendment resolution at the April 3rd Regular Meeting.

Pension Board Scope of Work – CFO Miskimins reminded that the Board delegates certain administrative authority to the Retirement Board of Trustees in order to administer the District’s money purchase pension plan 401(a) and its 457(b) Deferred Compensation Plan. The District also administers a Funded HRA plan (Retiree Health Savings Plan) with similar investment options as the other retirement plans. Oversight and administrative responsibilities of the Funded HRA plan does not fall within the delegated responsibilities of the Retirement Board of Trustees, however. By way of resolution, the Retirement Board Charter, would be amended to delegate the same “powers and duties” as defined in the Charter for the Funded HRA plan. Staff will be recommending the Board approve the resolution at the April 3rd Regular Meeting.

After discussion, CFO Miskimins will provide the various fund balances at the April meeting.

2022 Response Review, Future Response Model Initiative – Strategic Services Manager McAndrews reminded that a copy of the 2022 Annual Response Report was included in the Board packet, and provided a review, highlighting:

- 2022 Evolving Hot Spots
- Call Spikes & Weather
- Falls & Lift Assists
- Community Challenges
- Travel Time
- New Population Density

After discussion, SS Manager McAndrews will provide a density comparison for the five assisted living facilities with the highest fall & lift assist call volume.

Chief Dell’Orfano responded to the Board’s question regarding increased response times, increased traffic, increased call volume, what does our response model look like in the next 20 years by presenting the Future Response Model Initiative, including information on:

- Challenges
- Our Focus
- Future Focus
- Holistic Approach
- Strategic Model Plan

The Board thanked Chief Dell’Orfano for the presentation and foresight, recommending the momentum continue with quarterly updates.

INFORMATION ITEM

Correspondence items in the Board’s packet are summarized below as well as other information items that were communicated:

- Division Chief Richardson informed that SMFR’s Type VI – 2277 Brush 43 continues to be deployed to the Cimmaron and Comanche Grasslands, in Springfield, Colorado (Southeast of Pueblo) for a severity assignment. There is extreme wind and drought conditions currently and this deployment is anticipated to go until March 20th. SMFR’s Type III – 2279 Brush Engine 20 deployed on Thursday, March 16th to the same incident and the deployment is anticipated to go until April 3rd.
- Chief Baker thanked Chief Dell’Orfano for the Future Response Model Initiative and the importance of getting the right resources to the right call in the right amount of time.
- At the request of the Metropolitan Fire Chiefs, Chief Baker and Wellness Director Macklin participated in a conference call, that included the Sheik of Abu Dhabi Mohamed bin Zayed Al Nahyan, who is the president of the United Arab Emirates (UAE) and his department of defense to discuss SMFR’s wellness and punitive incumbent testing processes as a part of a discussion regarding the IAFF’s Wellness-Fitness Initiative.

- Chief Baker informed that members of SMFR were invited to make a presentation at the Caterpillar Corporation National meeting, which included Wagner Cat and Newmont Mining Corporation, about culture, safety and risk-management. Newmont Mining Corporation has requested a follow up presentation at their corporate meeting.
- Chief Baker reported that the Montreal Fire Department reached out for more information on SMFR's media model, another testament to SMFR being a leading fire department.
- Chief Adams reminded that the next Recognition Ceremony will take place on April 13th at 5:00 p.m. at the Rock Canyon High School.
- CFO Miskimins requested foregoing the February financial presentation in exchange for an educational presentation on the function of the treasury, which will also allow Finance's accounting team time to complete the audit.
- Chief Baker informed that SMFR will be sponsoring a women's conference on May 17th and 18th which will include female firefighters from around the United States & suggested Chair Albee be part of the welcome session.
- Director Anderson reported that HD45 Representative Lisa Frizell's bill that would hold the rising home value at a 10% increase was killed but there are more bills coming which could affect SMFR's budgeting process.

EXECUTIVE SESSION (UPON MOTION)

N/A

NEXT MEETING

The next Regular South Metro Fire Rescue District Board of Directors' meeting will take place on April 3, 2023, at 6:00 p.m. at 9195 East Mineral Avenue, Centennial, CO.

ADJOURNMENT

The meeting was adjourned by Chair Albee at 8:28 p.m.

Attested by: 

Date: Apr 3, 2023